

# DON BOSCO ARTS & SCIENCE COLLEGE

ANGADIKADAVU, KANNUR - 670 706

Kannur University's Unparalleled Institute of Higher Education



## HANDBOOK & CALENDAR 2015 - 2016





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## OUR VISION

To form synergized and enlightened global citizens equipped to respond to the opportunities and challenges of the rapidly changing world.

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## OUR MISSION

To mould intellectually competent, morally upright, socially committed, civically responsible, and spiritually inspired persons through an innovative and holistic approach to education.

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## OUR MOTTO

Virtue and Excellence

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## OUR TAGLINE

Grooming Generations and Leaving Legacies

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# DON BOSCO

## ARTS & SCIENCE COLLEGE

ANGADIKADAVU, KANNUR - 670 706

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KANNUR UNIVERSITY'S UNPARALLELED INSTITUTE OF HIGHER EDUCATION

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### HANDBOOK & CALENDAR 2015 - 2016



KANNUR UNIVERSITY'S UNPARALLELED INSTITUTE OF HIGHER EDUCATION

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Member of International Association of Don Bosco Institutions of Higher Education (IUS)

A Minority Educational Institution, Approved by National Commission for Minority  
Educational Institutions, Government of India



## OUR COAT OF ARMS

"Don Bosco" placed at the centre of the coat of arms takes us to the roots, our Founder and our Source of Inspiration.

The motto "Virtue and Excellence" at the bottom of the coat of arms signifies our commitment to equipping students for a career and the priority given to character formation and behavioral etiquette for a fulfilling life.

The "Four Beams" in the coat of arms above Don Bosco represent the four primary concerns of our educational system: physical, intellectual, emotional and spiritual growth (PQ, IQ, EQ and SQ).

The "Colorful Globe" surrounding Don Bosco in the coat of arms indicates our prime goal of forming well-informed and enlightened global citizens.





## OUR VALUES CHARTER

- 1. Academic Excellence**  
We value rigorous intellectual pursuit
- 2. Behavioral Etiquette**  
We value sound character with personal and collective integrity
- 3. Capability Enhancement**  
We value self-actualization with the full realization of one's potentials
- 4. Self-Regulated Discipline**  
We value adherence to rules from personal conviction
- 5. English Proficiency**  
We value conversational skillfulness in English for global citizenship
- 6. Godliness**  
We value spirituality with "God sense" permeating all realms of life
- 7. Interdependent Stewardship**  
We value we-feeling, inclusive relationship and mutual accountability
- 8. Social Responsibility**  
We value committed service to the needy as an obligation

## OUR MORNING ASSEMBLY PRAYERS

### PRAYER FOR WISDOM

---

O God,  
From whom,  
All wisdom and knowledge proceed,  
Help me to do my studies well.  
Open my mind to the truth.  
Wipe out all my prejudices.  
Give me an attentive mind,  
Keen and alert,  
So that,  
I can concentrate,  
And grasp my lessons.  
Grant me an eager mind,  
To learn something new everyday.  
O Invisible,  
Eternal,  
Unchangeable Truth,

### OUR FATHER PRAYER

---

Our Father in heaven,  
Holy be your name,  
Your Kingdom come,  
Your will be done,  
On earth as it is in heaven.  
Give us today our daily bread.  
Forgive us our sins,  
As we forgive,  
Those who sin against us.  
Do not bring us to the test.  
But deliver us from evil.



## FORMER PRINCIPALS



**Bro. Shaji Kalavanal SDB**  
2002 - 2005



**Fr. Dr. Joy Ullattil SDB**  
2005 - 2011



**Fr. Dr. Francis Karackat SDB**  
2011 - 2012



**Fr. Martin Manickanamparambil SDB**  
2012 - 2015

## MANAGEMENT COUNCIL



**Fr. Dr. K.O. Thomas SDB | Manager, Rector & Hostel Warden**



**Fr. Dr. Francis Karackat SDB | Principal**



**Fr. Joby  
Manayanickal SDB  
Administrator**



**Fr. Bastin  
Nellissery SDB  
Vice-Principal**



**Fr. Devassykutty  
Kollamkudy  
Chief Mentor**



**Fr. Dr. Johnny  
Jose SDB  
Vice-Rector**



# DON BOSCO ARTS & SCIENCE COLLEGE

ANGADIKADAVU, KANNUR UNIVERSITY

## PERSONAL INFORMATION



Name : .....

Course : .....

Batch : ..... Admission No. .... Roll No. ....

Address : .....

Parents' Phone Numbers : .....

Personal Phone Numbers : .....

E-mail : .....

Name of Parent / Guardian : .....

Vehicle No : .....

Driving License No : .....

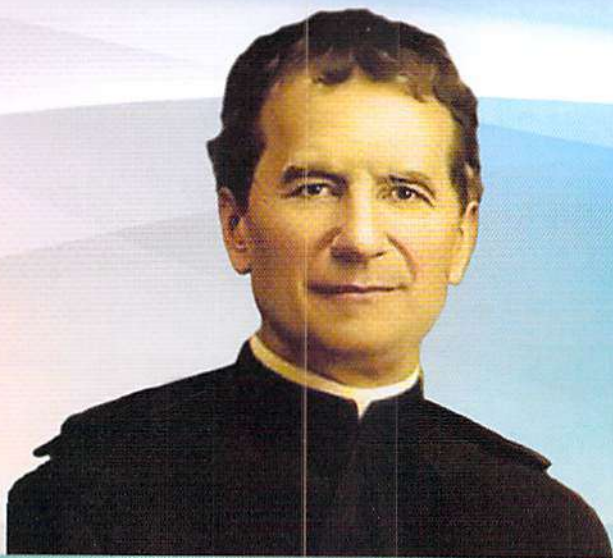
Blood Group : ..... Height ..... cm Weight ..... kg

Bank Account : .....

Bank Branch : .....

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## DON BOSCO

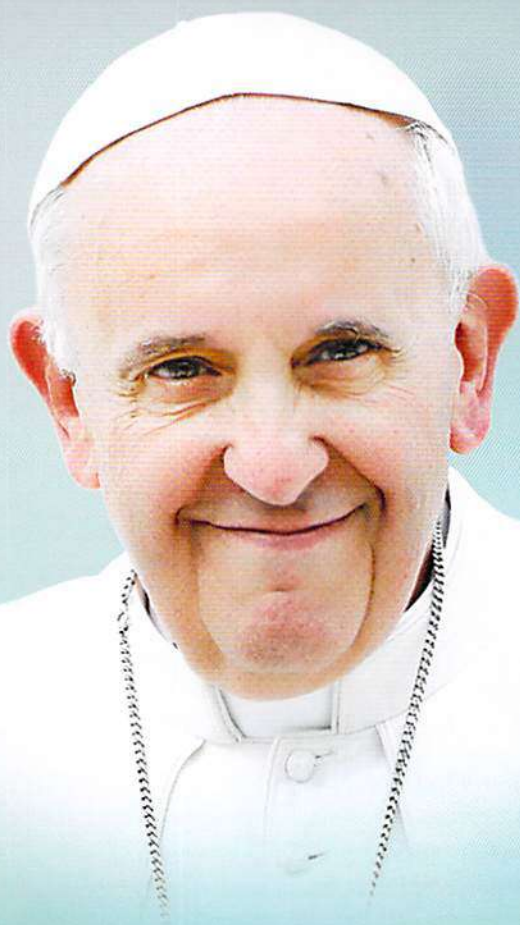
In 1859, St. John Bosco (1815-1888), popularly known as Don Bosco, founded a Roman Catholic Religious Congregation of Priests and Brothers called the Salesians of Don Bosco (SDB), with its headquarters in Italy.

Currently serving in 132 countries across the globe, Don Bosco Fathers and Brothers are at the service of young people, shaping their career and accompanying them as a friend for a meaningful and fulfilling life.

Don Bosco visualized education as a matter of the heart rooted on the principles of loving kindness and selfless service. He created a unique system of education that moulds the whole person - body, heart, mind and spirit. He strongly believed that the hearts of young people can easily be won through love, patience and empathy and not with intimidation and punishment. Don Bosco's paradigm of education, globally recognized as 'Preventive System', is embedded on three Rs: REASON (Intellectual Growth - IQ), RELATIONSHIP (Emotional Growth - EQ) and RELIGION (Spiritual Growth - SQ).

The Unique Selling Proposition (USP) of Don Bosco institutions is the family ambience, a home-away-from-home setting. Don Bosco used to say, "It is not enough to love the young. They must know that they are loved."

Don Bosco Arts & Science College, Angadikadavu, affiliated to the University of Kannur, is a branch of Don Bosco International Educational Services, a global brand for quality.



# *Our Inspiration*

HIS HOLINESS POPE FRANCIS

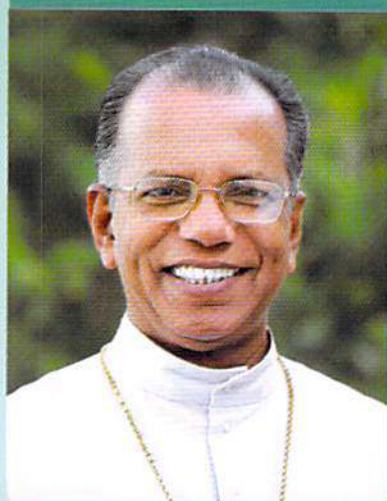


**MAJOR ARCHBISHOP OF  
THE SYRO-MALABAR CHURCH**



**CARDINAL GEORGE ALENCHERRY**

**ARCHBISHOP OF THALASSERY**



**MAR GEORGE NJARALAKATT**

**OUR RECTOR MAJOR**



**FR. FERNANDEZ ARTIME ANGEL**

**OUR PROVINCIAL SUPERIOR**



**FR. JOYCE THONIKUZHİYIL**

## FORMER RECTORS & MANAGERS



**Fr. Jose Pathickal SDB**

2001 - 2007



**Fr. Thomas Tharayil SDB**

2007 - 2009



**Fr. Dr. Jose Thomas Koyickal SDB**

2009 - 2015



## **FACETS OF HISTORY**

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The genesis of Don Bosco Arts and Science College (DBASC), Angadikadavu can be traced back to the year 1992. Mr. Thomas Thanangattu, a past pupil of Don Bosco and proprietor of GINA Engineering Company, a leading construction firm in Bangalore donated six acres of land from his ancestral property to the Salesians of Don Bosco for establishing a college for those seeking a quality institute for higher education in northern districts of Kerala.

Don Bosco Arts & Science College had a humble beginning In 1994 as a Parallel College, offering pre-degree, undergraduate and postgraduate courses of Calicut University for about 600 students, with Fr. Thomas Poovelickal SDB as Rector and Manager, and Bro. Shaji Kalavanal SDB as Principal.

It was in 2002 that Don Bosco Parallel College was elevated to an affiliated Self-Financing College of Kannur University, with Master of Computer Applications (MCA) as its only academic programme. Two new postgraduate programmes, Master of Communication and Journalism (MCJ) and Master of Social Work (MSW), were introduced in 2003. Three undergraduate programmes, BA English Literature, BCom and BSc Mathematics were launched in 2005. Savio Home, a full-fledged men's hostel was blessed in 2006.

As per the requirements of All India Council for Technical Education (AICTE), Don Bosco Arts & Science College was formally bifurcated from Don Bosco College to a new campus on November 8, 2008.

Maria Niketan, women's hostel for postgraduate students was formally opened in June 2013. Three undergraduate programmes (BCom Co-operation, BBA & BCA) and two postgraduate programmes (MA English Literature and MCom Finance) were added in 2012. Bachelor of Social Work (BSW) was launched in 2015.

## **GUIDELINES AND RULES**

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To maintain conducive ambience for academic rigour and behavioral etiquette, the following guidelines are issued:

1. We begin the day with the attendance taken at 9.35 a.m., followed by the College Assembly in the college auditorium with Student's Prayer, Common Prayer, Announcements and a short life-oriented message.
2. The first hour that begins after College Assembly will end at 10.45. The interval for 15 minutes is at 11.40 after the second hour. The lunch break will begin at 12.50 and will end at 1.35. Attendance will be taken after the lunch break. The fourth hour will end at 2.35. Class will end at 3.30 p.m. for UG students. For BSW and PG students, class will end only at 4.30 p.m.
3. Students should wear their identity card around their neck in the campus throughout the academic schedule. No student without identity card shall enter the class.
4. Students should carry their identity cards when they represent the college for any function outside.
5. Loss of identity card must be intimated to the college office immediately.
6. Replacement of lost identity card will be done at a cost decided by the Principal.
7. Students should produce their identity card to enter library and computer lab.
8. Students should surrender their identity card when they complete their course to get their Transfer Certificate issued.
9. Students should wear uniform on Mondays, Wednesdays and Fridays. On Tuesdays and Thursdays formal dress code has to be maintained. Low-waist pants, t-shirts, leg-ins and fancy wears are not permitted.
10. The medium of communication in the campus is English. English Proficiency Course is offered at the beginning of the academic year to communicate and converse in English. 'The Hindu' newspaper is available at a discount rate from Monday to Friday to facilitate the process of mastering English language.



11. The consumption of narcotic drugs, tobacco, alcohol etc. is strictly prohibited in the campus and in the hostels. Serious punitive action shall be taken against those who consume them.
12. Students are strictly prohibited from indulging in anti-national, anti-social, communal and political activities in the campus and in the hostels.
13. Campus keeps equal distance from all political organizations and political ideologies. Students are strictly prohibited from organizing, attending or participating in any activity or agitation sponsored by student organizations of political parties.
14. No student shall circulate notices, pamphlets, leaflets etc in the campus and hostels.
15. Every student shall behave and conduct oneself in the college and hostels in a dignified and courteous manner.
16. Campus is under CCTV surveillance.
17. Campus is Wi-Fi-enabled for students to access internet.
18. No student shall exhibit banners, flags, flex boards etc. inside the campus without the authorized permission of the Principal.
19. No student shall solicit fund from students in the campus and in the hostel without the authorized permission from the Principal.
20. No students shall enter into any contract in the name of the college except with prior written authorization from college officials vested with the authority to sign a contract on behalf of the college.
21. Maintain the etiquette required of campus life avoiding vulgar and profane language.
22. Access to college buildings after normal academic hours is permitted only with permission from Principal.
23. Maintain the protocol to be followed in classrooms.
24. Students can enter Faculty Rooms only with permission.
25. No Students can leave the campus during academic hours without the written permission of Principal.
26. Students should maintain a sense of belonging to the college, taking

care of classrooms, furniture, ICT equipment and electrical fittings. Avoid resting legs on the wall.

27. Any breakdown or damage to any property caused by students must be brought to the notice of college authorities and the students responsible for it will be subjected to restitution and face disciplinary measures.
28. Save electricity and water using the facilities only as per requirement.
29. Park your vehicles in the allotted areas and drive cautiously to avoid accidents.
30. Students using cars should register and obtain a pass from college office for parking in the college campus.
31. Students participating in intercollegiate competitions should seek permission and carry the letter of authentication from the Principal.
32. Being a Catholic institution, there will be Holy Mass once a month in the campus, preferably in the first week. Arrangements are made for Catholic students to make their Confession on the previous day. Non-Catholic students will have value education session in the seminar hall during Holy Mass.
33. Study tours/batch picnics are organized as part of the academic programme and hence, it is mandatory for students to go. If there is a grave reason, exemption should be obtained from Principal.
34. The study tour application and schedule, recommended by the class teacher and the Faculty In-charge, should be submitted to the Principal well in advance for approval by the Principal. A male and a female Faculty should accompany the students for the tour. Consumption of alcohol and smoking are strictly prohibited during the tour and any violation in this regard will have stringent punitive measures. Students while enjoying their trip should also maintain the required decorum and avoid anything that will tarnish the image of the college.
35. Keep the campus spick and span. Avoid throwing garbage in the campus. Help the domestic staff to maintain toilets clean and pristine.
36. Healthy inclusive relationship without exclusiveness should reign in the campus. A relationship detrimental to the academic performance of a student or a relationship that is objectionable tarnishing the image of the college shall be reported to the concerned parents.



## **ATTENDANCE AND LEAVE REQUIREMENTS**

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1. Students should attend all the hours in the academic schedule. A common attendance register is maintained with the attendance taken at 9.35 a.m. and 1.40 p.m.
2. A minimum of 75% attendance is required to appear for the university end semester examinations.
3. Attendance is taken every hour. Each teacher maintains a separate attendance register for each course/subject within the semester. Marks will be allotted as per attendance for each of the courses as part of internal assessment.
4. Punctuality is an integral ingredient of discipline. Attendance is given only within the first five minutes of the hour. Latecomers will not be given attendance.
5. Teachers will report the names of students who are irregular for class to the class teacher. The matter will be handled at the department level and when required by the Principal.
6. A student taking leave should submit the prescribed leave form to be ratified by the Principal.
7. A student unable to attend the class for five consecutive working days because of serious illness should submit the required medical certificate.
8. The leave form must be endorsed and signed by the parent/guardian/ hostel warden.
9. Only when students represent the college in intercollegiate events with the required permission from the Principal, attendance is given as an exception. Students going for practices during class hours for a college function can get attendance only with the explicit directive from the Principal.
10. A student can go out of the campus during class hours only with the written permission received from the Principal presented to the Security at the main gate.

# **COLLEGE LIBRARY**

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## **FACILITIES**

1. College has a Library Council comprising Principal, HoD, Faculty members, Librarian and Student Representatives to assist in procuring books, journals, magazines and other reading materials. Library Council is responsible for the upkeep of the library facilities.
2. Library uses BookMagic, an Integrated Library Management System, for its in-house activities. This allows users to search a book Author wise, Title wise, Subject wise and keywords; review items checked out; determine return dates. The Library also has OPAC terminals at various locations. Information pertaining to Library is also made available through OPAC
3. Library provides CD ROM search facility. Library holds 250 CDs on books and periodicals.
4. Library provides project report search facility in OPAC. Library also provides article search facility to its members. Important articles in the periodicals and journals subscribed by the library are entered and users can search for it in OPAC.
5. Books are classified using 'Dewey Decimal Classification' system and are arranged in the shelf accordingly.
6. Library provides free internet service to all its members.
7. Newly added books are displayed in New Arrival Display Board near the entrance. A list of newly added books is e-mailed to the staff regularly.
8. Identity card containing barcode is provided to the members and using this ID card and barcode reader member's entry and exit is marked in the computer at the entrance of the library. All the books in the library are bar coded. The issue and return process is carried out at the circulation desk using the bar coded identity card issued to the users.
9. College has a digital library which contains e-books, e-journals and question papers of all previously conducted university examinations of the



courses/programmes available in the college. Digital library also provides e-gateway to open access journals and shodhganga. Digital library can be accessed on Local Area Network only.

10. Library subscribes e-books and e-journals through INFLIBNET (Information and Library Network) N-LIST (National Library and Information Services Infrastructure for Scholarly Content) programme funded by the Ministry of Human Resource Development under its National Mission on Education through ICT. The N-LIST programme provides access to more than 6000+ e-journals (including current issues with 10 years back files) and 97000+ e-books to its users. Library has provided user login IDs and Passwords to the students and staff for using this service

## **GUIDELINES**

1. Students should maintain absolute silence and seriousness in the library.
2. Library is open from 8.30 a.m. to 6.30 p.m. on all working days and from 8.30 a.m. to 12.30 p.m. on all Saturdays except second Saturday.
3. Identity card is a must for all library transactions. ID cards are non-transferable.
4. Users should login in 'library user log entry in the computer at the entrance before entering the library and logout while leaving the library.
5. Users should keep their belongings in the property counter before entering the library.
6. Personal books /printed reading materials, issued books (except return/re-issue purpose) are not allowed inside the library.
7. Time of book circulation will be from 9.00 am to 5.00 pm.
8. Four books are issued at a time to postgraduate students, three books to the third year UG students and two books each to the second and the first year UG students.
9. Books are issued to the members for 14 days and can be renewed only once.
10. A fine of one rupee per day per volume will be charged, if books are not returned or renewed on time.

11. A particular title once issued cannot be issued for a second consecutive borrowing period, unless sufficient numbers of copies of the same title are available.
12. If the due date of a book falls on a holiday for the library, the next working day will be taken as the due date.
13. No member will be allowed to borrow books until the dues, if any, are cleared.
14. Absence from the college will not be deemed as an excuse for delay in the return of books.
15. Reference books, journals and periodicals are not issued on loan.
16. Any sort of marking or underlying on pages and removing pages of books are absolutely forbidden.
17. Under special circumstances, librarian may not issue books or retrieve the books already issued from any member without assigning any reason thereof.
18. The entry to the library will be restricted to Don Bosco college students and staff only.
19. Any violation of the library rules and regulations will result in disciplinary process including cancellation of library membership.
20. The use of cell phones in the library is forbidden. Users are not permitted to chew or consume food items in the library.
21. Every user must return the books/journals in its original place after its use has been served.
22. Library furniture, fittings or equipment should not be tampered with, or their arrangements altered.
23. Rudeness to library staff and other library users will be subjected to disciplinary action.
24. Any damage or defacement of library materials is strictly prohibited and users found damaging material will have to follow disciplinary procedures. Library users are to report any instances of such defacement to library staff.



## **COMPUTER LAB GUIDELINES**

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1. Students should maintain absolute silence and decorum in the lab.
2. Students should use computers taking care of them as their own property.
3. Students should leave their footwear outside the lab in the space allotted.
4. The furniture in the computer lab should be kept intact.
5. No student is permitted to shift or interchange any part of the computer with another.
6. Log out and shut down the computer, when you leave.
7. Use the Lab only for academic requirements.
8. For any hardware problem, report to the Lab-In-charge.
9. Students should refrain from downloading objectionable materials from the internet. Violation of this rule will result in stringent disciplinary action.
10. Students should follow the procedures prescribed for logging in and logging out.
11. Each user must have one's own personal account. Accounts are not to be shared with others for ensuring accountability and security.
12. Personal programme files should not be installed in the computer for licensing and security reasons.
13. Personal work files may be brought into the lab, but must be scanned for viruses prior to use. Permission from the Lab In-Charge should be sought to prevent system infection.
14. Hacking (attempting to gain unauthorized access to secured content, violation of system policies, virus creation or propagation, etc.) is prohibited.
15. Violation of Lab rules will necessitate serious disciplinary action.

## **ASSIGNMENTS**

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1. A course schedule is issued to all students giving module-wise plan of teaching, learning and evaluation process.
2. Homework and assignments for each course/subject will be set by the subject teacher with the deadline for submission.
3. If an assignment is not submitted as per deadline, it is teacher's discretion to decide on allotment of marks in the internal assessment.

## **EXAMINATION RULES**

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1. Internal Assessment is held twice a semester, one in the middle of the semester and the second, prior to the End Semester University examinations.
2. Students must bring their Hall Ticket and College Identity Card when they appear for the examinations. No student will be permitted to write the examination without Hall Ticket and Identity Card.
3. Students should keep all their belongings outside the examination hall. Invigilators are not accountable for the loss of any of their belongings.
4. Absolute silence should be maintained in the examination hall.
5. Students can carry only what is permitted as per requirement of the examination.
6. Sharing of examination paraphernalia with others in the examination hall is strictly prohibited.
7. Tearing out pages or parts of answer books provided for the examination is strictly prohibited and is punishable.
8. Rough work and calculations must be done in the answer books only.
9. Ensure that your answers carry the correct question number in the answer book.



10. Any communication with others verbally or non-verbally in the examination hall will be treated as a punishable malpractice.
11. Students found guilty of using unfair means in the examination hall will be reported to the University and may result in the student being debarred for a period of 3 years, be suspended or be expelled from the University.
12. A student caught using fraudulent methods for any of the subjects during internal assessment will be given zero for all the subjects in the ensuing examinations.
13. Students can leave the examination hall only during the last 30 minutes of the examination time.
14. If students require assistance from the invigilator or need supplementary material for writing, the attention of the invigilator can be drawn by raising a hand without disturbing others.
15. Question paper should carry only your register number and name.
16. Students must sign the attendance sheet during every examination.

## **SEMESTER FEE PAYMENT**

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Students should pay the odd semester fee (3rd & 5th) before 30th June and the even semester fee (2nd, 4th & 6th) before 31st December every year. The first semester fee should be paid by cash at the time of admission.

The fee can be paid through chalan in any Federal Bank branch anywhere in India. The fee payment chalan can be downloaded from college website or can be collected from college office.

If the fee is not paid within the stipulated date a fine of Rs. 5/- per day for the next 15 days will be levied. After this time frame, for 15 days students will be allowed to sit for classes but attendance will not be given. Without the payment of fees within this schedule, no student shall attend the classes.

If a student discontinues the programme after the closure of admission date, he/she should pay the entire programme fee for securing Transfer Certificate and other documents.

## **HOSTEL RULES**

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1. Hostel is a 'home away from home' and therefore, hostellers should maintain a cordial and healthy relationship with all the inmates.
2. Students should abide by the decisions of the hostel warden with respect to enforcement of the hostel rules failing which strict disciplinary action may be taken.
3. Students should follow the general timetable fixed for the Hostel.
4. Students must keep their rooms neat and clean. They should keep their belongings in proper order.
5. Students should sleep only in their own allotted rooms.
6. Students are accountable for their belongings. The hostel authorities will not be responsible for any loss of cash or other valuables from the room.
7. Students should keep their rooms locked when they leave the hostel.
8. Save water and electricity. Use them as per requirement only.
9. Allotment of rooms is at the discretion of the warden. Students should refrain from defacing walls and furniture with drawings and writings.
10. The hostel warden has the right to check the room at any time for maintaining order in the hostel.
11. Students cannot bring outsiders into the hostel. Guest may be allowed on prior written permission from the warden.
12. Consumption of alcohol, smoking, and use of drugs and other intoxicants in the hostel and its premises are strictly prohibited. Anyone found violating the rule will be subjected to serious disciplinary action.
13. Hostellers desiring to go out of the campus shall obtain permission from the warden before going out and register their where-about in the movement register.
14. Admission to the hostel is on an annual basis and may not be renewed for lack of compliance with the hostel discipline. Serious breach of hostel discipline will invite dismissal.
15. Prayer moments in the hostel shall be respected by all.
16. Financial commitments of the hostel shall be met on time and failure to do so will invite dismissal.

# UGC REGULATIONS ON CURBING OF RAGGING

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## WHAT IS RAGGING?

As per the UGC Regulations 2009, 'Ragging' constitutes one or more of any of the following acts:

1. Any conduct by any student or students whether by words spoken or written or by an act with rudeness affecting a fresher or any other student.
2. Indulging in rowdy or indisciplined activities by any student or students which causes or likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
3. Asking any student to do any act which such students will not in the ordinary course do and which has the effect or causing in generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student.
7. Any act of physical abuse including all variants of sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
8. Any act or abuse by spoken words which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher of any other student.
9. Any act that mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.



10. Discrimination, harassment and offensive conduct against any person, student on the basis of race, color, religion, sex, national origin, creed, ancestry, familial status, age or disability, marital status, height, weight, sexual orientation, disability or status or other protected status through any mode of communication including, but not limited to, in person, in writing, through telephone, electronic mail or instant messaging is prohibited.

## **PUNISHMENT FOR RAGGING**

The UGC Regulations stipulate that students can be expelled from an institute and debarred from taking admission to any other institute for a specified period after being guilty of the offence. As per the regulations any students can be fined up to Rs. 2.5 Lakhs if found guilty of ragging.

Depending on the nature and gravity of the offence as established by the Anti-Ragging Committee, the possible punishments for those found guilty of ragging shall be any one or any combination of the following:

1. Suspension from attending classes and academic privileges.
2. Debarring from appearing in any test /examination or other evaluation process.
3. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
4. Suspension /expulsion from the hostel.
5. Cancellation of admission.
6. Rustication from the institution and consequent debarring from admission to any other institution for a specified period.
7. Fine ranging from Rs. 25,000/- to Rs. 2.5 lakh.

## ANTI-RAGGING MONITORING COMMITTEE

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Following the UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, Don Bosco Arts & Science College has set up a committee to ensure that ragging does not take place in the campus.

### ANTI-RAGGING MONITORING COMMITTEE MEMBERS

No.	Name	Designation	Ph. Number
1	Fr. Dr. Francis Karackat	Chairman	9447077360
2	Fr. Dr. Thomas K. O	Ex-Officio Member	8113854098
3	Fr. Bastin Nellisery	Ex-Officio Member	9496698531
4	Vijayan M., PTA President	Member	8129263280
5	Roshin Thomas	Member	9496345524
6	Joseph A.C., Police Officer from PTA	Member	9744104365
7	Joble Joseph, Childline Coordinator	Member	9747842984
8	Seby Anson, College Union Chairman	Member	9645418962
9	Sebin V.S., First Year Representative	Member	9526044518

## ANTI-RAGGING SQUAD

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The Anti-Ragging Squad is a mobile and alert patrolling squad responsible for conducting surprise raids in hostels and other hot spots or places of potential ragging. It functions under the overall guidance of the Anti-Ragging Committee.

### ANTI-RAGGING SQUAD MEMBERS

No.	Name	Designation	Ph. Number
1	Fr. Dr. Francis Karackat	Chairman	9447077360
2	Fr. Dr. Thomas K. O	Ex-Officio Member	8113854098
3	Fr. Bastin Nellissery	Ex-Officio Member	9496698531
4	Roshin Thomas, Staff Representative	Member	9496345524
5	Jainy N. George, Staff Representative	Member	9446196184



## ANTI-DRUGS COMMITTEE

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A safe and healthy environment is mandatory for the proper grooming of students. To ensure such a milieu for the students, an Anti-Drug Committee functions in the college.

### ANTI-DRUGS COMMITTEE MEMBERS

No.	Name	Designation	Ph. Number
1	Fr. Dr. Francis Karackat	Chairman	9447077360
2	Fr. Dr. Thomas K. O	Ex-Officio Member	8113854098
3	Fr. Bastin Nellissery	Ex-Officio Member	9496698531
4	Vijayan M., PTA President	Member	8129263280
5	Anoop P. T, Staff Representative	Member	9747031747
6	Baby E. M, PTA Representative	Member	9446150666
7	Seby Anson, College Union Chairman	Member	9645418962

## DISCIPLINARY COMMITTEE

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Disciplinary Committee will monitor the quality of discipline in the campus, ensuring that students adhere to rules and regulations of the college and that timely interventions are made for academic rigour.

No.	Name	Designation	Ph. Number
1	Fr. Dr. Francis Karackat	Chairman	9447077360
2	Fr. Dr. Thomas K. O	Ex-Officio Member	8113854098
3	Fr. Bastin Nellissery	Ex-Officio Member	9496698531
4	Vijayan M., PTA President	Member	8129263280
5	Annamma P.V. PTA Vice-President	Member	9495066724
6	Baby P.J., Staff Representative	Member	9447687848
7	Raju O.N., Police Officer from PTA	Member	9447671767

# **ETHICS COMMITTEE**

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Ethics Committee monitors adherence to code of ethics in the campus:

## **INTEGRITY**

Don Bosco Arts & Science College believes in and fosters personal, academic and professional integrity. Integrity calls for being honest in examinations and assignments, and avoiding plagiarism and misrepresentation of facts and not using computers to gain access to unauthorized information or objectionable websites.

## **GOD-ORIENTATION**

A student of Don Bosco Arts & Science College cultivates a basic God-orientation that contributes to the development of a healthy personality. This requires respect for all religions and faiths.

## **DRESS CODE**

A dress code expresses both professionalism and uniformity. A professional appearance helps to develop self-confidence and promote an environment of mutual respect and dignity. Wherever a dress code has been proposed, all students shall abide by it.

## **SUBSTANCE ABUSE**

Substance abuse such as tobacco, alcohol, drugs, etc., is contrary to the dignity of human beings and forms habits that destroy persons, families and society. They should not be brought into or used within the campus of Don Bosco Arts & Science College

## **CELL PHONES**

The use of cell phones is strictly prohibited in the campus.



## **SPIRIT OF FAMILY**

The uniqueness of Don Bosco Arts & Science College is the spirit of family. This is to be ensured by cordiality in relationship between and among students and staff members, harmonious living and respect for members of other communities and religions, not taking part in divisive activities and partisan politics or forming associations which go counter to the spirit of harmonious living.

## **ANTI-RAGGING**

Ragging and eve-teasing are activities which violate the dignity of a person and they will be met with zero tolerance. An Anti-ragging Committee is in place to prevent/deal with violations according to the civil laws in force.

## **COMMUNITY SERVICE**

Don Bosco Arts & Science College values community and neighbourhood service as an integral part of education. Whenever the university organizes programmes to achieve this end, students are expected to take part in them whole-heartedly.

## **DISCIPLINE**

Discipline is an essential aspect of the maturing process. Don Bosco Arts & Science College shall provide an environment conducive to self-discipline. To maintain this environment, students shall treat teachers and those in authority with due respect. Acts of indiscipline, insubordination and interference in administration are unacceptable. Acts of serious indiscipline will be dealt with by the Disciplinary Committee.

## **SKILL ACQUISITION**

Education is more than acquiring knowledge. Don Bosco Arts & Science College organizes programmes aimed at enhancing the skills required for an integrated personality. Active participation in these programmes is mandatory.

## RESPECT FOR PROPERTY

Care and respect for common facilities and utilities are an essential component of social responsibility. In view of this, any willful damage to campus property must be made good by the persons concerned.

## PARENTS-INSTITUTION LINKAGE

By getting their wards admitted into Don Bosco Arts & Science College, parents entrust them to the institution during the most crucial years of their lives - a period that prepares them to take on the responsibilities of adulthood. Don Bosco Arts & Science College stands committed to providing them excellent education and integral formation. However, parents have an equal responsibility in this task. We expect that parents/guardians will frequently enquire and be informed about their ward's progress, come to the college when required and on important occasions in the life of the staff and students of Don Bosco Arts & Science College.

## ETHICS COMMITTEE MEMBERS

No.	Name	Designation	Ph. Number
1	Fr. Dr. Francis Karackat	Chairman	9447077360
2	Fr. Dr. Thomas K. O	Ex-Officio Member	8113854098
3	Fr. Bastin Nellissery	Ex-Officio Member	9496698531
4	Vijayan M., PTA President	Member	8129263280
5	Jose K.J., Staff Representative	Member	9446452567
6	Sr. Daisylet T., Staff Representative	Member	8943445397
7	Seby Anson, College Union Chairman	Member	9645418962

## WOMEN'S ANTI-HARASSMENT CELL

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Women's Anti-Harassment Cell ensures the safety of female students and faculty members. The afflicted can submit their grievances in writing to any of the members:

### WOMEN'S ANTI-HARASSMENT CELL MEMBERS

No.	Name	Designation	Ph. Number
1	Fr. Dr. Francis Karackat	Chairman	9447077360
2	Fr. Dr. Thomas K. O	Ex-Officio Member	8113854098
3	Fr. Bastin Nellisery	Ex-Officio Member	9496698531
4	Jainy George, Staff Representative	Member	8086777279
5	Annamma P.V. PTA Vice-president	Member	9495066724
6	Rinu Johnson, College Union Vice-chairperson	Member	9496562308

## REDRESSAL COMMITTEE

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College has a Grievance Redressal Committee in each department comprising course teacher and one senior teacher as members and the Head of the Department as chairman. This committee shall address all grievances relating to the internal assessment grades of the students.

There is a college level Grievance Redressal Committee comprising PG Heads of Departments, student advisor, two senior teachers and two staff council members as members and Principal as chairman.



# KANNUR UNIVERSITY RANK HOLDERS FROM DON BOSCO ARTS & SCIENCE COLLEGE, ANGADIKADAVU

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## PG RANK HOLDERS

Course & Batch	I Rank	II Rank	III Rank
MCJ (2003-05)	Parvathy K. Unnithan	Anit Jyothi George	Santhosh Christy
MSW (2003-05)	Rajesh V. Jose	Reji K.R.	Joffy Joseph
MCJ (2004-06)	Deepu Jose	Anupriya S.	Devesan P.
MSW (2004-06)	Nisha Narayan	Anna Baby	Manuja Baby
MCJ (2005-07)	Mithosh Joseph	Roseline Taropi	Shainu Mohan P.V.
MSW (2005 - 07)	Smisha Manuvel	Anil M.S.	Jojo P. George
MCJ (2006 - 08)	Sree K.M.	Seena J.	Ashly Babu
MSW (2006 - 08)	Br. Joby M. Abraham	Sr. Siji John	Maria Mathew
MCJ (2007 - 09)	Fr. Antony K. Jacob	Fr. Jaise Baby	Bivan & Hudina N.
MSW (2007 - 09)	Jobin K Joseph	Sindhu M.G.	Sijo Thomas
MCJ (2008 -10)	Tia Boban	David Thomas	Jayesh Joseph
MSW (2008 - 10)	-	Nofy Francis	Edna Jose
MCJ (2009 - 11)	Sarun A. Jose	Honeymol Sebastian	Ashitha V.A.
MSW (2009 - 11)	Kwiyoshy PJ	Augustine George	-
MCJ (2010 - 12)	Primal Sebastian	Aswathy Krishna K.	Rekha K.P.
MSW (2010 - 12)	Ann Rosia Cyriac	Binisha O.P.	Christeena Mathew
MCJ (2011 - 13)	Jobin K. Joseph	Nirmal Toppo	Preethi George
MSW (2011 - 13)	Ajoy Kerketta	Godwin G. Augustine	Haritha K.T.P.
MCJ (2012 - 14)	Vanga Joseph Reddy	Sinoj Thomas	Pinchu KS
MSW (2012 - 14)	Josia Jose	Joicy Boban	-
MSW (2013 - 15)	Anila Stanly	Vipin KJ.	-

### UG RANK HOLDERS

Course & Batch	I Rank	II Rank	III Rank
B.A. Eng (2007-10)	Anjali Mathew	-	-
B.Com Comp (2007-10)	Sabin C. Jose	-	-

Course & Batch	Name	CGPA	Grade
B.Sc Maths (2010-13)	Ankitha Sunny	3.5	A
B.Sc Maths (2011-14)	Noble Philip	3.53	A
B.A. Eng (2007-10)	Aleena George	3.61	A
	Soniya Sherin Sebastian	3.55	A
B.Sc Mathematics (2012 – 15)	Nimitha Jose	3.72	A
	Neena Dominic	3.62	A
B.Com Comp (2012 – 15)	Mahima Boban	3.56	A

# PROSPECTUS

As a constituent of the University of Kannur, Don Bosco Arts & Science College, Angadikadavu abides by all the University Regulations. The University follows semester system in all its undergraduate programmes and mark system in postgraduate programmes. University examinations are held twice a year, at the end of each semester. The duration of Master's programme is two years and of Bachelor's programme is three years. Don Bosco Arts & Science College, Angadikadavu offers the following programmes:

No.	Programmes	Complementary Courses	Seats	Inception
1	BA English	Mass Communication Studies Print Media Journalism Television Journalism Film Studies	48	2005
2	BSc Mathematics	Basic Statistics Probability Theory & Random Variables Fundamentals of Computers Programming Languages Programming in C Standard Probability Distributions Visual Programming Programming, DBMS & Visual Basic Statistical Inference Data Base Management System	30	2005
3	BCom Computer	Business Statistics Quantitative Technique for Business Decisions Basics of Research Methodology Corporate Law & Business Regulations	60	2005
4	BCom Co-Operation	Business Statistics Quantitative Technique for Business Decisions Basics of Research Methodology Corporate Law & Business Regulations	40	2013
5	BBA	Quantitative Techniques for Business Decisions Legal Aspects of Business Business Research Methods Business Economics Business Statistics	40	2013

6	BCA	Mathematics for BCA	25	2013
7	BSW	General Psychology Social Psychology Principles of Sociology Sociological Analysis	30	2015
8	MA English	Postcolonial Literature American & African Literature Women's Writing Indian Writing in English	15	2013
9	MCom Finance	Income Tax Law & Practice Advanced Business Accounting International Financial Management Security Analysis & Portfolio Management	20	2013
10	MCI	Specialization: Technical Writing Sports Journalism Business Journalism	20	2003
11	MSW	Specialization: Medical Psychiatry Human Resources Management Community Development	30	2003

### **Common Courses for UG Programmes :**

1. English Language Courses
2. Additional Language Courses (Malayalam/Hindi)

### **Open Courses for UG Programmes (Semester V) :**

1. BA English : English for Competitive Examinations
2. BSc Mathematics : Linear Programming
3. BCom Computer : Basic Accounting
4. BCom Co-operation : Basic Accounting
5. BBA : Basic Accounting
6. BCA : Web Technology
7. BSW : History and Development of Kerala



## DEPARTMENT OF ENGLISH

The department of English has been part of the fabric of the college since its inception 12 years ago. Don Bosco Arts & Science College offers undergraduate and postgraduate programmes covering a wide range of genres, authors and historical periods in English literature and language, as well as Irish, American, Canadian and Australian literatures, literary theory, film studies, media studies and creative writing.

The study of English opens up extraordinary and inspiring worlds of literary art and ideas. Students learn a wide range of skills in close reading, textual interpretation and critical argument. They examine how writers from different cultures over many centuries have used poetry, drama and prose to represent real and imaginative worlds. The programme broadens and deepens a student's literary, cultural and historical understanding, developing skills in expression, interpretation, discussion and argumentation that can be put to good use in a wide variety of professional situations.

The department's combination of resources, research and teaching expertise, along with the quality and variety of units it provides, has seen it recognized as one of the prestigious departments in the College.

SLATE, an Intercollegiate Literary Fest for English Literature students across the State, organized by the Department of English, is a widely-known campus fiesta.

**UG Programme : BA English Language & Literature**

**PG Programme : MA English Literature**

No.	Name of Faculty	Designation	Mobile	E-mail	Res. Phone
1	Miss. Anu A.S.	M.A. In-Charge	9497303099	smilinganuas@gmail.com	9446049205
2	Mr. Anoop P.T.	B.A. In-Charge	9747031747	anooppt2011@gmail.com	9747605778
3	Miss. Stenza Augustine	Asst. Professor	9048273932	augustinenstenza@gmail.com	9446696643
4	Mr. Sarath Krishnan	Asst. Professor	9744772852	sksaradha@gmail.com	9633550850
5	Miss Shana K.	Asst. Professor	9526013367	shanagourik@gmail.com	9447336583
6	Miss Julie Devasia	Asst. Professor	9645152089	julieanakkallil@gmail.com	9544514552
7	Miss Shijina K V	Asst. Professor	9847425717	chinnukoyyode@gmail.com	9567281484
8	Mrs. Arya Augustine	Asst. Professor	9946520303	arya.a.augustine@gmail.com	0490- 2510134
9	Mr. Joshy Sebastian	Asst. Professor	9496259276	joshmuthira@gmail.com	9747524379
10	Mrs. Anu Scaria	Asst. Professor	9686028028	anuthalukandathil@gmail.com	0490- 2491791
11	Miss Linny Maria Sunny	Asst. Professor	8606512612	linnymariasunny@gmail.com	0490-2420298
12	Miss Anju Mary K.	Asst. Professor	9447736361	anjumary.ammu@gmail.com	9446773974
13	Mr. P.J. Baby	Asst. Professor	9447687848	babypalackalody@gmail.com	0490- 2444024

## DEPARTMENT OF MATHEMATICS

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Mathematics and Statistics are fundamental to understanding our world. Their reach not only encompasses science and technology, business and commerce, but also every activity where quantitative, analytical or logical understanding is required. A degree in Mathematics or Statistics is highly regarded by employers looking for candidates with problem solving skills and logical thinking. Graduates majoring in Mathematics or Statistics are always in demand with wide opportunities for employment in the corporate world, in information technology, research and teaching fields.

The department of Mathematics at Don Bosco Arts & Science College is known for its competent and committed Faculty members offering the best possible grounding for a diversity of realms where strong problem solving skills, clear thinking and logical analysis are required. The programme covers a broad range of subjects from pure mathematics such as algebra and algorithms, through subjects such as informatics, to topics in applied mathematics and statistics, including applications to bioinformatics and finance.

### UG Programme : BSc Mathematics with Computer Science

No.	Name of Faculty	Designation	Mobile	E-mail	Res. Phone
1	Mrs. Feeba Joseph	BSc In-Charge	9947770463	feebajosephk@gmail.com	9447476289
2	Miss Jimi Joseph	Asst. Professor	9745720287	jimijoseph38@gmail.com	9746207385
3	Mrs. Priyada Jose	Asst. Professor	8086647566	priyadajose@gmail.com	0490-2450712
4	Mrs. Neenu P. Sunny	Asst. Professor	9947025656	neenuptsunny040@gmail.com	9656348454
5	Miss. Alen Mathew	Asst. Professor	9400513611	alenmathew2305@gmail.com	9526961612
6	Rabina	Asst. Professor	9496175375	rabinaaneesh@gmail.com	9446679214
7	Jainy	Asst. Professor	8086777279	jainygills@gmail.com	9847827970

## DEPARTMENT OF COMMERCE

In today's rapidly changing business environment, success requires a unique perspective and an ability to adapt proactively to emerging global trends. As the world of business is on a constant changing mode, the academic arena needs to keep abreast of the times. The Department of Commerce at Don Bosco Arts & Science College is fully equipped to meet the challenges of the lucrative job market and of the requirements of students dreaming of higher intellectual pursuits.

The core units of the Commerce academic programmes have been designed to progressively develop a student's knowledge and skills, to help them in the transition from school to university and then to the world of business. At the end of the programme, students will have industry-ready insight and the analytical skills to pursue any business-related career of their choice. The academic package enables students to have a strong commercial grounding in the principal areas of business, developing flexibility to combine specialist study in a wide range of disciplines, and tailoring their degree to suit their career aspirations.

COMET, the prestigious South Indian Management Fest, organized regularly by the Department of Commerce at Don Bosco Arts & Science College, is a much sought-after inter-collegiate programme.

**UG Programme : BCom with Computer Applications**

**: BCom with Co-operation**

**PG Programme : MCom Finance**

No.	Name of Faculty	Designation	Mobile	E-mail	Res. Phone
1	Mr. Roshin Thomas	Mcom In-Charge	9496345524	roshinthomasp@gmail.com	9495860190
2	Miss. Roshni P. K.	BCom Computer In-Charge	9744857395	roshinipk@gmail.com	9809091838
3	Miss. Simi Antony	BCom Co-operation InCharge	9446170425	simiantony2014@gmail.com	0490-2426942
4	Miss Sojmol P.J.	Asst. Professor	9539332839	sojipj2011@gmail.com	9539003240
5	Mrs. Seema K.G.	Asst. Professor	9747589071	seemaallyona@gmail.com	9847788021
6	Mr. Centil Abraham K.	Asst. Professor	9496850583	centilk@gmail.com	9497324130
7	Mr. Arun Krishnan P.	Asst. Professor	9447782899	arunpulivelil@gmail.com	0479-2452059
8	Sr. Daisylet T.	Asst. Professor	8943445397	daisylet@gmail.com	8281563575
9	Mrs. Priya K.M.	Asst. Professor	9048673460	priyakmavila@gmail.com	
10	Miss. Simi Antony	Asst. Professor	9446170425	simiantony2014@gmail.com	0490-2426942
11	Miss. Stephy Emmanuel	Asst. Professor	9567918693	stephyemmanuel699@gmail.com	9567918693
12	Miss. Deepthy Joseph	Asst. Professor	8086692492	ujdeepthy@gmail.com	9496850077
13	Miss. Christy Jose	Asst. Professor	9946042186	christyJose66@gmail.com	0490-2430218
14	Mrs. Nisha	Asst. Professor	9497403934	nishasajan123@gmail.com	

## DEPARTMENT OF BUSINESS ADMINISTRATION

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The Bachelor of Business Administration (BBA) equips students with knowledge and skills to assume management positions in a wide range of organizations. It offers them a solid foundation in organizational behavior and human resource management, labor-management relations, negotiation, conflict resolution, compensation systems and organizational development. It trains them to understand how organizations work, how they are managed, and how they interact with local, national and international environments. Moreover, it gives a strong base for students keenly interested in higher studies in the management field.

### UG Programme : Bachelor of Business Administration (BBA)

No.	Name of Faculty	Designation	Mobile	E-mail	Res. Phone
1	Mrs. Athira P	BBA In-charge	9440456314	athirashijil@gmail.com	0490- 2445840
2	Mrs. Sunitha K.S.	Asst. Professor	8086132057	sunitha.dipu@gmail.com	9769353043
3	Babitha Varghese	Asst. Professor	9526016586	babithavarghese30@gmail.com	0490 -2454154
4	Mrs. Thresia Mathai	Asst. Professor	9645769161	t_nevis@rediffmail.com	9920376621
5	Mr. Jose K.J.	Asst. Professor	9446452567	josekj567@gmail.com	8301822577



## DEPARTMENT OF COMPUTER APPLICATIONS

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Computer and IT professionals are crucially required for the enhancement of human capabilities to bring out innovative, efficient and sustainable solutions to a broad range of today's problems. The Department of Computer Applications offers undergraduate programme with specialization in programming skills, software engineering and data base management.

**UG Programme : Bachelor of Computer Applications (BCA)**

No.	Name of Faculty	Designation	Mobile	E-mail	Res. Phone
1	Mrs. Sindhu P.M.	BCA In-charge	8281442514	sindhutitus@gmail.com	8281441514
2	Miss Soniya Jose	Asst. Professor	9567753702	soniyavjose@gmail.com	8943209278
3	Mrs. Mullu Joy	Asst. Professor	9497324130	mullujoy@gmail.com	9496850583
4	Miss Vineetha Mathew	Asst. Professor	9400160717	vineethamathew.mathew@gmail.com	8289888545
5	Miss Nimisha V. O.	Asst. Professor	9400400797	nimi797@gmail.com	0490-2400797
6	Mrs. Rajeisha	Asst. Professor	9747795410	ckrajisha@gmail.com	8884312236

## DEPARTMENT OF JOURNALISM

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Don Bosco Arts & Science College's Master of Communication and Journalism (MCJ) programme is widely recognized as one of the best journalism training packages moulding professionals for the mainstream print, electronic and new media.

Known for its blend of theory and practical, students are trained in newspaper and magazine journalism, television news reporting and news presentation, radio programme production, documentary and short filmmaking, ad making, technical writing and corporate communication.

With the state-of-the-art television production studio, computer lab, cameras and the other technical paraphernalia, journalism department is in sync with the requirements of the media.

The major attraction of the Department of Journalism is DISC (Don Bosco International Silver Screen Carnival), a mega national campus film festival that screens 40 world classics and conducts six exciting competitions: Short Film, Film Quiz, Television Anchoring, Television News Presentation, Photography and Film Review.

### **PG Programme : Master of journalism and Communication (MCJ)**

No.	Name of Faculty	Designation	Mobile	E-mail	Res. Phone
1	Fr. Dr. Francis Karackat SDB	Principal	9447077360	franciskcsdb@gmail.com	8113854097
2	Fr. Biju J. Nelliserry SDB	V. Principal & HoD	9496698531	batnells@gmail.com	9744128531
3	Fr. Devassy Kollamkudy SDB	Chief Mentor	9495103622	kcdkoll@gmail.com	0490-2426557
4	Mr. Previn P.F.	Asst. Professor	9605151130	previnpf@gmail.com	9744470140
5	Mr. Shanoj Devasia	Asst. Professor	9847777103	shanojdevasia@gmail.com	9847402403
6	Mr. Ajith Kumar	Asst. Professor	9497383873	ajithmangottil@gmail.com	8281961353

## DEPARTMENT OF SOCIAL WORK

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Social work is all about people and the social contexts and environments in which they live. Social workers work with individuals, families, communities and organizations. There are many areas of social work practice, and many different ways that social workers work toward change – from counseling and advocacy for individuals and families, to community work and social development, to research, social planning, social policy reform and advocacy for social justice.

The Department of Social Work, another well-established wing of Don Bosco Arts & Science College, Angadikadavu, offers both undergraduate (BSW: Bachelor of Social Work) and postgraduate (MSW: Master of Social Work) programmes of quality, with the thrust areas of specialization in Medical and Psychiatric Social Work (MPSW), Human Resource Management (HRM), and Rural & Urban Community Development (RUCD).

The academic programme is systematically designed to shape Social Work Professionals for national and international social welfare organizations, counselling and rehabilitation centers, NGOs and corporate sectors.

RESSAIISSIR, the much-acclaimed annual national seminar on a social issue with quality presentations from the luminaries in the academic arena is a unique contribution from the Department of Social Work at Don Bosco Arts & Science College

**UG Programme : Bachelor of Social Work (BSW)**

**PG Programme : Master of Social Work (MSW)**

No.	Name of Faculty	Designation	Mobile	E-mail	Res. Phone
1	Fr. Dr. K.O. Thomas SDB	Manager	8113854098	thomaskoonan@gmail.com	9495903108
2	Fr. Joby M. Abraham SDB	MSW HoD	8281610241	jobymdb@gmail.com	0490-2426014
3	Dr. Anoop Antony	BSW In-Charge	7293791710	anoop176@yahoo.com	9947084330
4	Miss Edna Jose	Asst. Professor	8113070392	ednajose.edna@gmail.com	9744558948
5	Mr. Zhavierkutty Francis	Asst. Professor	9447190154	subinabina@gmail.com	0490-2450356
6	Mr. Jaise Mathew	Asst. Professor	9947007949	jaisenmathew@gmail.com	0490-2429396
7	Mrs. Awati Monali	Asst. Professor	9947084330	monalianoop@gmail.com	7293791710

## SCHOLARSHIPS FOR STUDENTS

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No.	Name of Scholarship	Sponsored by	Awarded To
1.	Thanangattu Memorial Scholarship	Thomas Thanangattu	Best performing student in MA English
2.	Thanangattu Memorial Scholarship	Thomas Thanangattu	Best performing student in MCI
3.	Thanangattu Memorial Scholarship	Thomas Thanangattu	Best performing student in MSW
4.	Thanangattu Memorial Scholarship	Thomas Thanangattu	Best performing student in MCom
5.	Thanangattu Thresiamma Memorial Scholarship	Thomas Thanangattu	Best performing student in BA English
6.	Thanangattu Thresiamma Memorial Scholarship	Thomas Thanangattu	Best performing student in BCom Computer
7.	Thanangattu Thresiamma Memorial Scholarship	Thomas Thanangattu	Best performing student in BCom Co-operation
8.	Thanangattu Thresiamma Memorial Scholarship	Thomas Thanangattu	Best performing student in BBA
9.	Thanangattu Thresiamma Memorial Scholarship	Thomas Thanangattu	Best performing student in BCA
10.	Thanangattu Thresiamma Memorial Scholarship	Thomas Thanangattu	Best performing student in BSc Mathematics
11.	PTA Scholarship	PTA	Two top scorers each in I & II MA English
12.	PTA Scholarship	PTA	Two top scorers each in I & II MCI
13.	PTA Scholarship	PTA	Two top scorers each in I & II MSW
14.	PTA Scholarship	PTA	Two top scorers each in I & II MCom
15.	PTA Scholarship	PTA	Two top scorers each in I, II & III BA English
16.	PTA Scholarship	PTA	Two top scorers each in I, II & III BSc Maths
17.	PTA Scholarship	PTA	Two top scorers each in I, II & III BCom Computer
18.	PTA Scholarship	PTA	Two top scorers each in I, II & III BCom Co-operation

19.	PTA Scholarship	PTA	Two top scorers each in I, II & III BBA
20.	PTA Scholarship	PTA	Two top scorers each in I, II & III BCA
21.	PTA Scholarship	PTA	Two top scorers in BSW
22.	Minority Scholarship	Central Government	Minority community Students
23.	AKPBA Scholarship	All Kerala Private Bankers' Association	First year UG Student with excellent academic record deserving financial assistance
24.	BREADS Scholarship	Bangalore Rural Educational and Development Society	Students with excellent academic record deserving financial assistance
25.	Central Sector Scholarship	Central Government	First year UG and PG non creamy layer students scoring 80% marks in the qualifying examination

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# CCSS REGULATIONS FOR UG

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## DURATION

The duration of UG Programmes shall be 6 semesters. The duration of each semester shall be 90 working days inclusive of examination days.

## SCHEME AND SYLLABUS

The U.G. programmes shall include Common courses, Core Courses, Complementary Courses and Open Courses. The open course will be in the 5th Semester.

## PROGRAMME STRUCTURE AND CREDITS FROM VARIOUS COMPONENTS

Programme Duration	6 Semesters
Minimum Credits required for successful completion of the programme	120
Minimum credits required for common courses	38
Minimum credits required for core and complementary courses	78
Minimum credits required for project	02
Minimum credits required for Open courses	02
Minimum attendance required	75%

## CORE COURSES

Core courses are the courses in the major/Core subject of the degree programme chosen by the student. Core courses are offered by the parent department. The number of core courses varies from 10 to 18 including a project work.

## COMPLEMENTARY COURSES:

Complementary courses cover one or two disciplines that are related to the core subject and are distributed in the first four semesters

## OPEN COURSES

There shall be one open course in core subjects in the fifth semester. The open course shall be open to all the students in the institution except the students

in the parent department. The students can opt that course from any other department in the institution. Each department can decide the open course from a pool of three courses offered by the university.

For open courses there shall be a minimum of 10 students in a batch. The maximum is limited to the sanctioned strength of the core course of the department offering open course.

## **ATTENDANCE**

A student shall be permitted to appear for the semester examination, only if he/she secures not less than 75% attendance in each semester. Condoning of shortage of attendance to a maximum of 12 days in a semester subject to a maximum of two times during the whole period of a Degree Programme may be granted by the University. Benefits of attendance may be granted to students who attend the approved activities of college/university with prior concurrence of the Head of the institution. It should be limited 12 days in a semester. A student who is not eligible for condonation of shortage of attendance shall repeat the course along with the subsequent batch.

## **GRACE MARKS**

Grace marks may be awarded to a student for meritorious achievements in co-curricular activities (in Sports/Arts/ NSS/NCC) carried out besides the regular class hours. Such a benefit is applicable and limited to a maximum of 8 courses in an academic year spreading over two semesters. No credit shall be assigned for such activities.

## **REGISTRATION**

The maximum age limit for admission to the UG programme shall be 23 years as on 1st June of the academic year. For SC/ST candidates the age limit is 25years

A student who registered for a UG programme shall successfully complete the programme within 6 years from the year of first registration. If not, such candidate has to cancel the existing registration and join afresh as a new candidate.

Students who complete the course and secure the minimum required attendance for a semester and register for the university examinations at the end of each semester alone will be promoted to higher semesters.

## **EXAMINATIONS**

There shall be university examinations at the end of each semester. A candidate who fails to register for university examination shall not be permitted to move to next semester

Practical examinations shall be conducted by the University at the end of second, fourth and sixth semesters.

External viva-voce, if any, shall be conducted along with the practical examination/project evaluation.

Project evaluation shall be conducted at the end of sixth semester.

20 % of marks are awarded through internal assessment.

## **IMPROVEMENT**

A maximum of three courses (Common, Core, Complementary or Open) can be improved in each semester. Improvement of a particular semester can be done only once. The student shall avail the improvement chance in the succeeding year along with subsequent batch. There shall be no improvement chance for internal evaluation. The internal marks already obtained will be carried forward to determine the new grade/mark in the improvement examination. If the candidate fails to appear for the improvement examination after registration, or if there is no change in the results of the improvement examination, the mark/grade obtained in the first appearance will be retained. There shall be no supplementary examinations. For reappearance or improvement the students can appear along with next batch.

## **EVALUATION**

The evaluation scheme for each course shall contain two parts: Internal Assessment (IA) and External evaluation (End Semester Evaluation ESE). 20% weight shall be given to the internal evaluation. The remaining 80% weight shall be for the external evaluation.

Indirect Grading System based on a 7 point scale is used to evaluate the performance of students.

Each course is evaluated by assigning marks with a letter grade (A+, A, B, C, D, E or F) to that course by the method of indirect grading.

A candidate securing E grade with 40% of aggregate mark and 40% separately

for ESE for each course shall be declared to have passed in that course. An aggregate of E grade with 40% marks (after external and internal put together) is required in each course for a pass.

Appearance for Internal Assessment (IA) and End Semester Evaluation (ESE) (external)) are compulsory and no grade shall be awarded to candidate if she/he is absent for IA/ESE or both.

A student who fails to secure a minimum grade E for a pass in a course is permitted to write the examination along with the next batch.

For the successful completion of a semester, a student should pass all courses and score a minimum SGPA of 4. However, a student is permitted to move to the next semester irrespective of SGPA obtained.

Indirect Grading System in 7 point scale is as below:

### 7 - Point Indirect Grading System

% of Marks (IA+ESE)	Grade	Interpretation	Grade point Range	Class
90 and above	A+	Outstanding	9.00-10	First Class with Distinction
80 to below 90	A	Excellent	8.00-8.99	
70 to below 80	B	Very Good	7.0-7.99	First Class
60 to below 70	C	Good	6.0-6.99	
50 to below 60	D	Satisfactory	5.0-5.99	Second Class
40 to below 50	E	Pass	4.0-4.99	Pass
Below 40	F	Fail	0.00-3.99	Fail

External evaluation of Even Semester examinations (II, IV and VI) will be conducted in centralized valuation camps immediately after the examination. Answer scripts of Odd Semester examinations (I, III, V) will be evaluated by home valuation as far as possible.

### INTERNAL ASSESSMENT

20% of the total marks in each course are for internal assessment. The marks secured for internal assessment should be sent to university.

The internal assessment shall be based on a predetermined transparent system involving written test, assignments/ seminars/ viva and attendance in respect of theory courses and lab involvement and records, tests and attendance in respect of practical courses.

Components with percentage of marks of Internal Evaluation are:

**FOR THEORY COURSES:**

Attendance 25%, Assignment/ Seminar/Viva 25 % and Test Paper 50%

**FOR PRACTICAL COURSES:**

Attendance 25 %, Lab Involvement and Record 50% and Test Paper 25%.

Attendance of each course will be evaluated as below-

Above 90% attendance	100% Marks allotted for attendance
85 to 89%	80% Marks allotted for attendance
80 to 84%	60% Marks allotted for attendance
76 to 79%	40% Marks allotted for attendance
75%	20% Marks allotted for attendance

The internal assessment marks awarded to the students in each course in a semester shall be notified on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal marks.

**PROJECT**

Every student of a UG Programme shall have to work on a project of two credits under the supervision of a faculty member as per the curriculum. Project evaluation shall be conducted at the end of sixth semester. Projects shall be submitted in the last week of February in sixth semester.

Evaluation of the Project Report shall be done under Mark System. The evaluation of the project will be done at two stages: Internal Assessment (supervising teachers will assess the project and award internal Marks) and



External Evaluation (external examiner appointed by the University). The internal to external components is to be taken in the ratio 1:4.

Assessment of different components may be taken as below:

Internal (20% of Total)		External (80% of Total)	
Components	Internal Marks %	Components	External Marks %
Punctuality	20	Relevance of the Topic, Statement of Objectives, Methodology (Reference/ Bibliography)	20
Use of Data	20	Presentation, Quality of Analysis/ Use of statistical tools, Findings and Recommendations	30
Scheme/ Organization of Report	30	Viva-Voce	50
Viva Voce	30		

### PASS CONDITIONS OF PROJECT

Submission of the Project Report and presence of the student for viva are compulsory for internal evaluation. No marks shall be awarded to a candidate if she/he fails to submit the Project Report for external evaluation. The student should get a minimum of 40 % marks for pass in the project.

There shall be no improvement chance for the Marks obtained in the Project Report. In an instance of inability of obtaining a minimum of 40% marks, the project work may be re-done and the report may be re-submitted along with subsequent exams through parent department.

### REVALUATION

Students can apply for photocopies of answer scripts of external examinations. Applications for photocopies/Scrutiny/ revaluation should be submitted within the time stipulated by the University.

# **CCSS REGULATIONS FOR PG PROGRAMME**

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## **DURATION**

The minimum duration for completion of a two year PG Programme in any subject is four semesters. The maximum period for completion is eight semesters (4 years).

The duration of each semester shall be five months inclusive of examinations. There shall be at least 90 instructional days and a minimum of 450 instructional hours in a semester. First and Third semesters shall be from June to October, and Second and Fourth semesters shall be from November to March.

## **PROGRAMME STRUCTURE**

Students shall be admitted into postgraduate programme under faculties of Science, Humanities, Language and Literature, Commerce and Management, Communication, Technology etc. The programme shall include two types of courses: Core courses and Elective Courses. There shall be a Project/Dissertation to be undertaken by all students.

Each course shall have a specified number of credits. A student shall accumulate a minimum of 80 credits in various programmes except for MSW (100 credits), MBA and MCA (120 credits). The number of credits from elective/optional courses shall vary between 12 to 16. Minimum credit for core shall be 64.

## **ATTENDANCE**

The students admitted in the PG programme shall be required to attend at least 75% percent of the total number of classes (theory/practical) held during each semester. The students having less than prescribed percentage of attendance shall not be allowed to appear for the University examination.

Condonation of shortage of attendance to a maximum of 12 days of the working days in a semester subject to a maximum of two times during the whole period of postgraduate programme may be granted by the Vice-Chancellor of the University. Benefit of condonation of attendance will be granted to the students on health grounds, for participating in university union activities, meeting of the university bodies and participation in other extracurricular activities on production of genuine supporting documents with the recommendation of

the Head of the Department concerned. A student who is not eligible for such condonation shall repeat the course along with the subsequent batch.

Students who complete the courses and secure the minimum required attendance for all the courses of a semester and register for the university examinations at the end of the semester alone will be promoted to higher semesters. The students who have attendance within the limit prescribed, but could not register for the examination have to apply for the token registration, within two weeks of the commencement of the next semester.

Attendance of each course will be evaluated (internally) as below:

**Attendance % of Marks for Attendance**

Attendance	% of marks for attendance
Above 90% attendance	100
85 to 89%	80
80 to 84%	60
76 to 79%	40
75%	20

## **GRACE MARKS**

Grace marks may be awarded to a student for meritorious achievements in co-curricular activities (in Sports/Arts/ NSS/NCC) carried out besides the regular class hours. Such a benefit is applicable and limited to a maximum of 8 courses in an academic year spreading over two semesters.

## **EXAMINATION**

There shall be University examination at the end of each semester. Practical examinations (External) shall be conducted by the University at the end of even semesters. Project evaluation and External Viva Voce shall be conducted at the end of the programme only. Project Evaluation and Viva Voce shall be conducted by two external examiners.

## **EVALUATION**

The evaluation scheme for each course (including projects) shall contain two parts: Continuous Assessment (CA) and End Semester Evaluation (ESE). 20% marks shall be given to CA and the remaining 80% to ESE. The ratio of marks

between internal and external is 1:4 excluding viva-voce. Both internal and external evaluation shall be carried out using marks with corresponding grades and grade points in 7-point indirect relative grading system.

## **CONTINUOUS ASSESSMENT**

The percentage of marks assigned to various components for internal evaluation is as follows:

### **Theory**

No.	Components	% of internal marks
1	Two test papers	40
2	Assignments/Book review/debates	20
3	Seminars/presentation of case study	20
4	Attendance	20

### **Practical**

No.	Components	% of internal marks
1	Two test papers	40
2	Lab skill	20
3	Records/viva	20
4	Attendance	20

## **TESTS**

For each course there shall be at least two class tests during a semester.

## **ASSIGNMENTS**

Each student shall be required to do two assignments/Book review for each course.

## **SEMINAR**

Every student shall deliver one seminar as an internal component for every course and must be evaluated by the respective course teacher in terms of structure, content, presentation and interaction. The soft and hard copies of the

seminar report are to be submitted to the teacher in charge.

All the results of the CA shall be displayed on the notice board within five working days from the last day of a semester.

## END SEMESTER EVALUATION (ESE)

The End Semester Examination in theory courses is to be conducted by the university with question papers set by external experts. There shall be double valuation system of answer books. There shall be no provision for revaluation.

## PROJECT

There shall be a project work with Dissertation to be undertaken by all students. Every student has to do the project work independently. No group projects are accepted. The project should be unique with respect to title, project content and project layout. No two project report of any student should be identical, in any case, as this may lead to the cancellation of the project report by the university. Project work shall be carried out under the supervision of a teacher in the parent department concerned or prescribed by the department coordinator.

The project report shall be prepared according to the guidelines approved by the university. Two typed copies of the project report shall be submitted to the Head of the Department, two weeks before the commencement of the ESE of the final semester. The external evaluation of the project work shall be carried out at the end of the programme.

Assessment of different components of project may be taken as below:

Internal (Viva) 20% of Total	
Components	Internal Marks %
Punctuality	20
Use of Data	20
Scheme/Organization of Report	40
Viva voce	20

## PASS CONDITIONS FOR PROJECT

Submission of the Project Report and presence of the student for viva are compulsory for internal evaluation. For external evaluation, the Project report submitted by the student shall be evaluated by the external examiners. No



marks shall be awarded to a candidate if she/he fails to submit the Project report for external evaluation.

A student shall be declared to pass in the Project report course if she/he secures minimum 40 % marks of the aggregate and 40% separately for external. In an instance of inability of obtaining a minimum of 40% marks, the Project work may be redone and the report may be resubmitted along with subsequent exams through parent department.

There shall be no improvement chance for the marks obtained in the Project Report.

### 7-POINT INDIRECT RELATIVE GRADING SYSTEM

Evaluation ( both internal and external)is carried out using mark system .The grading on the basis of a total internal and external marks will be indicated for each course and for each semester and for the entire programme.

External (80% of Total)	
Components	External Marks %
Relevance of the Topic	5
Statement of Objectives	10
Methodology/Reference/Bibliography	15
Presentation of Facts/Figures/ Language style/diagrams etc.	20
Quality of Analysis /Use of Statistical tools	15

% of Marks (CA+ESE)	Grade	Interpretation	Range of grade points	Class
90 and above	O	Outstanding	9-10	First Class with Distinction
80 to below 90	A	Excellent	8-8.9	
70 to below 80	B	Very Good	7-7.9	First Class
60 to below 70	C	Good	6-6.9	
50 to below 60	D	Satisfactory	5-5.9	Second Class
40 to below 50	E	Pass/Adequate	4-4.9	Pass
Below 40	F	Failure	0-3.9	Fail

A candidate securing E grade with 40% of aggregate marks and 40% separately for ESE each course shall be declared to have passed in that course.

Those who secure not less than 40 % marks (both ESE and CA put together) for all the courses of a semester shall be declared to have successfully completed the semester. The marks obtained by the candidates for CA in the first appearance shall be retained (irrespective of pass or fail) The candidates who fail in theory unit shall reappear for theory unit only, and the marks secured by them in practical unit, if passed in practicals, will be retained.

A candidate who fails to secure a minimum for a pass in a course will be permitted to write the same examination along with the next batch. For the successful completion of a semester, a candidate should pass all courses and secure a minimum SGPA of 4. However a student is permitted to move to the next semester irrespective of his/her SGPA.

## **IMPROVEMENT**

A candidate who secures minimum marks (40 %) for a pass in a course will be permitted to write the same examination along with the next batch if he/she desires to improve his/her performance in ESE. If the candidate fails to appear for the improvement examination after registration, or if there is no change/up gradation in the marks after availing the improvement chance, the marks obtained in the first appearance shall be retained. There shall be no improvement chance for the marks obtained in internal assessment. Improvement of a particular semester can be done only once the student shall avail the improvement chance in the succeeding year along with the subsequent batch

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

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The Internal Quality Assurance Cell (IQAC) is constituted to develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the college and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

### IQAC MEMBERS

Chairperson	Fr. Dr. Francis Karackat	Principal
Management Members	Fr. Dr. K.O. Thomas	Manager
	Fr. Dr. Johny Jose	NAAC Chief Consultant
	Fr. Joby Abraham	Financial Administrator
Co-ordinator	Anu A.S.	
Staff Members	Fr. Biju J. Nellissery	Dept. of Journalism
	Dr. Anoop Antony	Dept. of Social Work
	Stenza Augustine	Dept. of English
	Roshin Thomas	Dept. of Commerce
	Shijo Thomas	Librarian
Administrative Officer	Babu Gregorious	
Secretary	Sony Thomas	
External Members	Biju S.	Assistant Executive Editor, Asianet News
	Vijayan M.	PTA President
Documentation Staff	Anu Scaria	
	Linny Maria Sunny	

## KEY ACADEMIC & CO-CURRICULAR POSTS

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No.	Responsibility	Staff In-Charge
1.	Course Coordinators	Fr. Bastin Nellissery & Centil Abraham
2.	Examination Coordinators	Roshin Thomas, Centil & Mullu Joy
3.	Staff Secretary	Arya Augustine
4.	News Coverage	Previn P. F.
5.	Photography	Shanoj Devasia
6.	Website updates	Anu A. S.
7.	Women's Grievance Redressal Cell	Jainy George
8.	NSS Programme Officers	Sarath Krishnan & Rajisha C. K.
9.	Union Staff Advisor	Fr. Bastin Nellissery
10.	Union Staff Co- Advisor	Arun Krishnan
11.	College Magazine Staff Editor	Previn P. F.
12.	Election Returning Officer	Baby P.J.
13.	AICUF	Sr. Daisylet
14.	Jesus Youth	Previn P. F.
15.	Sports Day Coordinator	Christy Jose
16.	Arts Day Coordinator	Ajith Kumar
17.	College Day Coordinator	Fr. Bastin Nellissery
18.	Onam Celebrations Coordinator	Shanoj Devasia
19.	Christmas Celebrations Coordinator	Arun Krishnan

### COURSE IN-CHARGE

No.	Course	Staff In-Charge
1.	BA English Literature	Anoop P. T.
2.	BSc Mathematics	Feeba Joseph
3.	BCom Computer Applications	Roshini P.K.
4.	BCom Co-operation	Simi Antony
5.	BBA	Athira P.
6.	BCA	Sindhu P. M.
7.	BSW	Dr. Anoop Antony
8.	MA English Literature	Anu A. S.
9.	MCom	Roshin Thomas
10.	MCJ	Fr. Bastin Nellissery
11.	MSW	Fr. Joby Manayanickal

### CLUBS IN-CHARGE

No.	Course	Staff In-Charge
1.	Film Club	Ajith Kumar
2.	Sports Club	Christy Jose
3.	Debate Club	Babitha Varghese
4.	Malayalam Theatre Club	Rajisha C. K.
5.	English Theatre Club	Stenza Augustine
6.	Dance Club	Nimisha V.O.
7.	Entrepreneur club	Roshini P.K.
8.	Nature Club	Shijina K.V.
9.	Photography Club	Shanoj Devasia



## CO-CURRICULAR PACKAGES

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### NATIONAL SERVICE SCHEME (NSS)

National Service Scheme is a student-centered programme and it is complementary to education. It is a noble experiment in academic extension. It inculcates the spirit of voluntary work among students and teachers through sustained community interaction. It brings our academic institutions closer to the society. It is a link between the campus and community, the college and village, knowledge and action. The overall aim of NSS is the Personality Development of students through community service. It gives an extension dimension to Higher Education system and orients the student youth to community service.

The motto of NSS is 'NOT Me But You'. This reflects the essence of democratic living and upholds the need for selfless service and appreciation of the other person's point of view and also to show consideration for fellow human beings.

The first unit of the National Service Scheme Unit No.72 was started in 2008, and the second unit No.47 in 2010. Admission is open to I DC and II DC students only.

The duration of the programme is two years. In order to become eligible for the NSS certificate and grace marks, volunteers must put in 240 hours of regular activities and attend a 10-day work camp.

### JESUS YOUTH

Jesus Youth is an international Catholic youth movement with a charismatic spirituality. It had its beginnings in Kerala, but is now active in nearly 25 different countries around the world. Jesus Youth is an initiative of young people themselves, who, filled with the Holy Spirit try to reach out to other young people. The strength of the movement is its special focus on a life centered on the Lord Jesus Christ: beginning with an experience of God nourished by prayer, the Word of God, the sacraments and fellowship, and sharing the Good News of Jesus Christ with others.

Though not an actual community, Jesus Youth is a network of small but vibrant groups of young people. In their own life situations, they strive to give time to the Lord, responding to the challenges of today's world in the power of the Holy Spirit.

Since 2005, an active Jesus Youth wing has been functioning in our college. Jesus Youth in the campus is animated by Fr. Devassy Kollumkudy, the Chief Mentor and Edna Jose from the Department of Social Work.

### **NATURE CLUB**

Nature Club offers opportunities for social cohesion and for building social capital. Environmental consciousness cannot exist in a vacuum and thus needs social space to find true meaning and relevance. Our Nature Club aims at arresting further environmental degradation by raising awareness and fostering teamwork and social and ecological sensitivity.

The students are motivated to develop an eco-friendly attitude to preserve and conserve our invaluable legacy. The club encourages the students to live in harmony with nature by engaging them in engrossing pursuits such as sapling, planting, nurturing, caring and protecting plants.

### **SPORTS CLUB**

Sports Club is established to develop athleticism, to keep students healthy in body and in mind. Sports Club provides coaching for committed performers.

College provides all amenities and facilities for games such as football, basketball, volleyball, badminton and table tennis to equip the students for intercollegiate and university tournaments.

### **DANCE & MUSIC CLUB**

*Kattankaappi*, the Dance & Music Club brings out the dancing and music talents among students and provides them a stage to showcase their dancing forte. Club offers opportunities in the form of fests, competitions and cultural shows for igniting and honing their bodily-kinesthetic and musical intelligences.

### **DRAMA CLUB**

Drama Club promotes knowledge of theater practices through involvement in various activities, events, and performances. Drama Club conducts and hosts theater-related workshops, directs and performs plays, holds regular meetings to develop skills in all areas of theater, such as acting, directing, scripting, and designing lights, sound, scenery, costumes, and make-up and equips students for inter-collegiate and university level competitions.

## **FILM CLUB**

Film Club screens multi-lingual and multi-genre mainstream and parallel cinema and documentaries on a regular basis. It aims to educate and empower students by analyzing the medium and probing into various issues which it puts into the public domain, and to creatively employ the cinematic medium for pertinent interventions on socially relevant issues. Film Club helps students to make short films, too give training in direction, script writing, to create awareness and provide training in the new trends in film making, to screen world classics and evaluate them critically and to conduct seminars, workshops, quiz competitions and film festivals.

## **PHOTOGRAPHY CLUB**

Photography Club provides opportunities to feed your passion for photography. The aim of the Club is to document every event that takes place on campus through the medium of the camera, in both photo and video format. It also seeks to hone the skills of students interested in the medium, and to introduce interested students to the basics in the field. To this end, Club arranges workshops by professional photographers, sets up a viewing gallery of best the pictures taken by the members of the club and to equips students to participate in online and spot photography competitions.

## **DEBATE CLUB**

Communication skills aren't just essential to your career. If you can't express your ideas to other people, if you can't make them understand what you think and feel, you have a real problem. Debate teaches you to organize your ideas so that you can express them clearly. Debating also gives you the poise and self-confidence you need to stand up and explain your opinions. Debate doesn't teach you what to think, it teaches you how to think. It teaches you to examine information and ideas closely and critically. Debate Club equips you to be articulate, penetrative and persuasive in your communication.

## **ENTREPRENEURSHIP CLUB**

Entrepreneurship Club aims to provide a conduit by which students can access entrepreneurial resources, network with entrepreneurs, and share ideas. Students in the club will participate in the development of a business, at minimum by working on a business plan, but ideally also by being part of implementing a start-up.

Entrepreneurship Club sensitizes students on the real economic and industrial development scenario of the State, makes them aware of the unlimited development potential of the State, enables them to take informed decisions to bring in successful entrepreneur and students on a common platform, and motivates them on various dimensions of industry to nurture the latent entrepreneurial talent.

Entrepreneurship Club organizes interactive sessions with successful entrepreneurs from outside as well as within the State, conducts workshops/debates, industrial visits to business enterprises within/outside the State.

### **CERTIFICATE COURSE IN ENGLISH PROFICIENCY**

Don Bosco Arts & Science College offers a certificate course in English language for all the freshers (UG and PG) to make them proficient and competent in English language. The course covers grammar, vocabulary, pronunciation and diction, equipping the students to converse in English fluently. A written examination is conducted at the end of the course and grade point is awarded as per performance.

After the course, students are to converse in English in the campus. 'The Hindu' newspaper is offered to students at a discount rate primarily to improve their English language. Students are given opportunities to deliver speeches during the class hours to become proficient in English.

### **MENTORING AND COUNSELLING SERVICE**

College has mentoring system with each and every student in the campus being personally guided by a teacher. The mentor as a friend and role model facilitates your transition from adolescence to adulthood, equipping you for a career and preparing you for a family life.

Mentor is a wise and trusted counselor who coaches, teaches, advises, supports, guides and helps the mentees achieve their goals, teaches both how to get things done, and what not to do. Mentor values the mentee as a person, fosters mutual trust and respect and maintains confidentiality.

### **DON BOSCO INITIATIVES FOR SOCIAL ACTION (DISA)**

Don Bosco Initiatives for Social Action (DISA) is an offshoot of the Postgraduate Department of Social Work (MSW) in our college to reach out to the needy especially the disadvantaged and vulnerable children, youth, women and the

aged in the neighbourhood, empowering them with programmes and projects tailored to their aspirations.

As a social service platform of the college, registered under the Angadikadavu Don Bosco Society (Reg. No. 499/1994), DISA collaborates, networks and partners with governmental and non-governmental agencies to make the neighbourhood areas economically efficient, socially equitable and environmentally sustainable entities.

## **GREEN CAMPUS**

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1. Don Bosco Arts & Science College is an eco-friendly green campus with a teeming vegetation, dense trees and plants, variety of birds and animals and a flowing stream bordering the campus.
2. College has an active Nature Club under a staff co-coordinator. Students can take membership and be a part of nature camps, exhibitions, forest visits, seminars and pro-environment programmes.

## **DON BOSCO ALUMNI ASSOCIATION**

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The Association of Don Bosco Alumni is a worldwide organization of the alumni of Don Bosco. The alumni belong to the Salesian Family by reason of that special bond forged by their being educated in a Don Bosco educational centre.

The Indian National Federation of Don Bosco Alumni is a member of the World Confederation of the Past pupils of Don Bosco, Rome. All students who pass out from Don Bosco Arts & Science College, Angadikadavu are members of the Don Bosco Alumni Association. The Alumni Meet is held on 24th December every year.

## COLLEGE UNION 2015 - 2016

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**The Chairman**  
Seby Anson  
III Sem B.Com Comp



**The Vice Chairman**  
Rinu Johnson  
III Sem B.A



**The General Secretary**  
Shelbin John  
III Sem B.B.A



**The Joint Secretary**  
Arshitha Alphonse George  
III Sem B.Com Comp



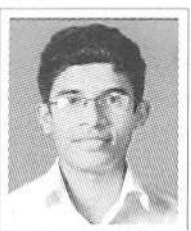
**The University Union Councillors**  
Aswin Thomas  
III Sem B.Com Comp



**The University Union Councillors**  
Don Johnson  
III Sem B.C.A



**The Secretary, Fine Arts**  
Juvel Kuriakose  
III Sem B.Com Comp

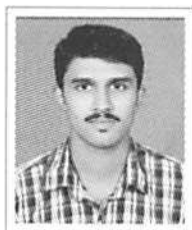


**The Students Editor for College Magazine**  
Albin P Thomas  
III Sem B.A



**The General Captain**  
Neyons Saji  
III Sem B.B.A





**1st Year Degree Representative**  
Sebin V S  
I Sem B.Com Comp



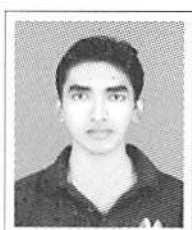
**2nd Year Degree Representative**  
Nikhil Tomy  
III Sem B.Com Comp



**3rd Year Degree Representative**  
Ajay Benny  
V Sem B.Com Comp



**1st Year P.G Representative**  
Manjusha M Joseph  
I Sem M.S.W



**2nd Year P.G Representative**  
Midhun V. K  
III Sem M.Com

# PARENT TEACHER ASSOCIATION

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The Parent Teacher Association (PTA) has been playing a pivotal role in the efficient functioning of the college machinery. The Parent Teacher Association and the Academic Council of the College consisting of the Principal, faculty members and Management meet regularly and review the overall functioning of the institution. PTA discusses and proposes measures to improve its services in the academic arena. Parents interact with teachers and monitors the progress of their children in the college.

## PTA EXECUTIVE COMMITTEE MEMBERS

No.	Name	Designation	Ph. Number
1.	Vijayan M.	President	8129263280
2.	Annamma P.V.	Vice-president	9495066724
3.	Fr. Dr. Thomas K.O., Manager	Ex-Officio Member	8113854098
4.	Fr. Dr. Francis Karackat, Principal	Secretary	9447077360
5.	Fr. Bastin Nellissery, Vice-principal	Ex-Officio Member	9744128531
6.	Fr. Joby Abraham, Administrator	Ex-Officio Member	8281610241
7.	Baby P.J., Staff Representative	Member	9447687848
8.	Jainy George, Staff Representative	Member	8086777279
9.	Thresiamma Jose, MCJ Representative	Member	8547555765
10.	Rosamma George, MSW Representative	Member	9447671726
11.	K.A. Kuriakose, MA Representative	Member	9447482840
12.	Jose, MCom Representative	Member	9446165152
13.	Joseph A. C., BA English Representative	Member	9744104365

14.	Joseph, BSC Mathematics Representative	Member	9745155967
15.	Jose, BCom Computer Representative	Member	9946471861
16.	PA Abraham, BCom Co-operation Representative	Member	9847750044
17.	Molly, BBA Representative	Member	9497300823
18.	Tennyson, BCA Representative	Member	9447862063
19.	Gopinath, BSW Representative	Member	9495494247

## BATCH LEADERS 2015 - 2016

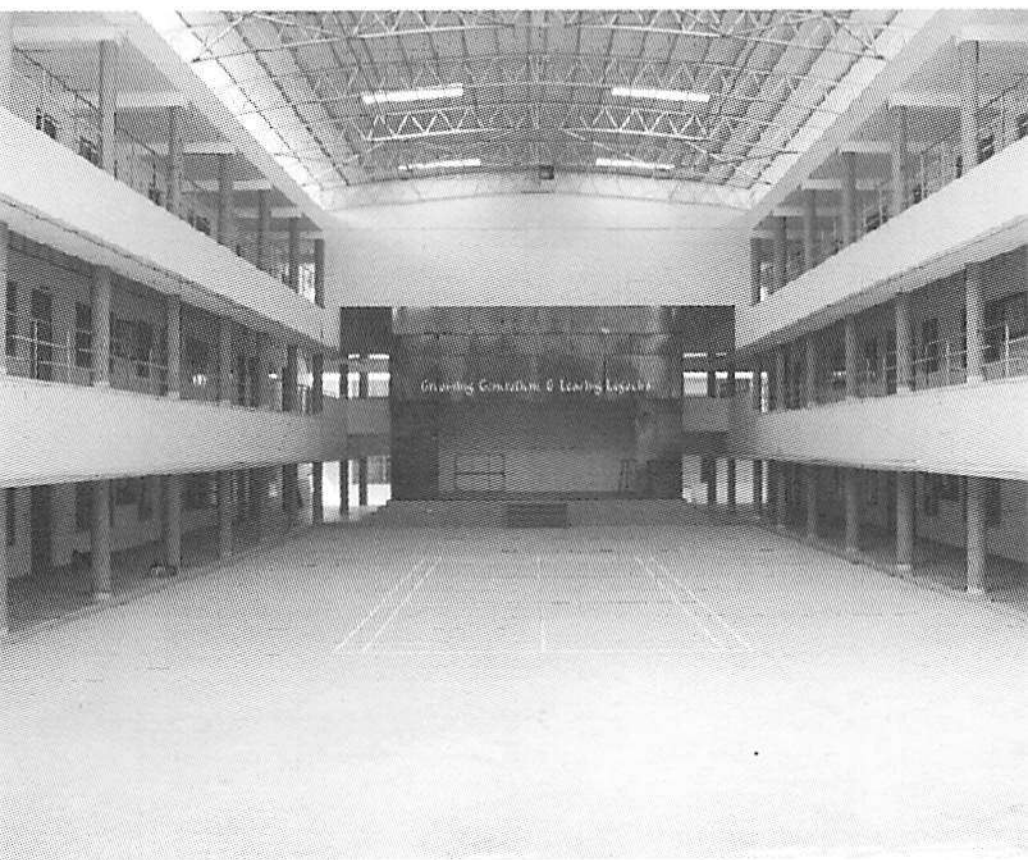
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No.	Name of Class	Name of Leaders
1	BA English Year I	Ashwin Joseph & Hridya P Amal M Vijayan & Siljy Mathew
2	BSc Mathematics Year I	Loyid R Thomas & Dona Sajeev Ajay Dinesh & Anusha Mathew
3	BCom Computer Year I	Sabio Baby Joseph & Aleena Varghese Stephan Sunny & Shima Thomas
4	BCom Co-operation Year I	Tryson Augustine & Jemi Rose S Paul Chathanatt Joseph & Dhanya James
5	BBA Year I	Whiso Ephrem & Emily Maria K Jose Rasik P.V & Athira H
6	BCA Year I	Alwin Joseph & Minnmol Joseph Jerome Sebastian & Agnes Francis
7	BSW Year I	Albin Thomas & Aswathi K.M Gokul V.V & Maria Tom
8	BA English Year II	Albin P Thomas & Neha Mary Amal Babu K & Anugraha Jose
9	BSc Mathematics Year II	Sanu Mathew & Aleena Joseph Abhishek Benny & Joshmy George
10	BCom Computer Year II	Seby Anson & Divya Devasia Jeo Jose & Delna Abraham
11	BCom Co-operation Year II	Libin Mathew S & Jisa Babu Ligin K Mathew & Nimiya Thomas
12	BBA Year II	Neyons Saji & Soniya P S Nikhil Jose & Chinju Jose
13	BCA Year II	Don Johnson & Kripa N S Ajil Sunny & Chinju Mathew
14	BA English Year III	Linto K Jose & Greeshma Johny Arun Chacko & Ann Treesa Benny
15	BSc Mathematics Year III	Jithin John & Leenu Joy Joseph V T & Nimisha Babu

16	BCom Computer Year III	Jerom K Shaju & Merlin Joseph Ajil Nelson & Anu C Paul
17	BCom Co-operation Year III	Amal Chacko & Aswini Michael Jojoy James & Aneeta Jolly
18	BBA Year III	Abbas P M & Shilpa Santhosh Divin Thomas & Remya Thomas
19	BCA Year III	Tom Josbin & Anu Jose Jestin K A & Neena Thomas
20	MA English Year I	Karishma John & Shino Thomas
21	MA English Year II	Amal Raj & Noshina George
22	M. Com Year I	Danish Thomas & Anjaly Paulose
23	M. Com Year II	Ajay Philip & Helan Nobal
24	MCJ Year I	Albin Raj & K.A Subhisha
25	MCJ Year II	Noby Manuet & Sruthi P.A
26	MSW Year I	Albin Augustine & Jyothi A
27	MSW Year II	Sijoy Antony & Deepa Mathew

## COLLEGE CALENDAR

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# 2015 - 16



**Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 - 16)**

Date	Day	JUNE 2015
1	MON	College reopens after summer break
2	TUE	
3	WED	
4	THU	
5	FRI	Send-off to Former Rector & Former Principal & Blessing of New Block
6	SAT	
7	SUN	
8	MON	Orientation Programme for BSc, Orientation Programme for MCom & BCom
9	TUE	Orientation Programme for MCom & BCom, II Internal IV Semester MSW
10	WED	Orientation Programme for MCom & BCom, II Internal IV Semester MSW
11	THU	Orientation Programme for MCom & BCom, II Internal IV Semester MSW
12	FRI	II Internal IV Semester MSW
13	SAT	Second Saturday
14	SUN	
15	MON	English Proficiency Course
16	TUE	English Proficiency Course
17	WED	English Proficiency Course
18	THU	English Proficiency Course
19	FRI	English Proficiency Course
20	SAT	
21	SUN	
22	MON	English Proficiency Course Examination
23	TUE	
24	WED	Coffee Hour 1 hour (Book/Movie) - MA English
25	THU	
26	FRI	
27	SAT	
28	SUN	
29	MON	Authors' Day - MA English
30	TUE	Staff Meeting

**Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 - 16)**

Date	Day	JULY 2015
1	WED	
2	THU	
3	FRI	St. Thomas Day - Holiday
4	SAT	
5	SUN	
6	MON	Seminar on Indian Aesthetics: BA English Semester V
7	TUE	
8	WED	Coffee Hour 1 hour – MA English
9	THU	
10	FRI	IT Quiz – BCA Dept.
11	SAT	Second Saturday - Holiday
12	SUN	
13	MON	
14	TUE	
15	WED	
16	THU	IV Semester MSW University Exams begin
17	FRI	Id Ul Fithar - Holiday
18	SAT	Farewell for IV Semester MSW
19	SUN	
20	MON	Dissertation (External) Viva IV Semester MSW
21	TUE	
22	WED	
23	THU	
24	FRI	
25	SAT	
26	SUN	
27	MON	III Semester MSW classes Begin
28	TUE	Election of Association Office Bearers, World Hepatitis Day/World Nature Conservation Day
29	WED	Staff Meeting
30	THU	
31	FRI	First Semester UG Classes begin

# Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 - 16)

Date	Day	AUGUST 2015
1	SAT	Nature Club Inauguration
2	SUN	
3	MON	Association Inauguration, Orientation for First Semester UG
4	TUE	
5	WED	II Semester MCJ University Exams begin, I Semester PG Classes begin, English Proficiency Course for Freshers
6	THU	English Proficiency Course for Freshers, Hiroshima Day, Anti-nuclear Day
7	FRI	English Proficiency Course for Freshers
8	SAT	Second Saturday - Holiday, World Senior Citizen Day
9	SUN	
10	MON	English Proficiency Examination for Freshers
11	TUE	
12	WED	First Internal Exams for UG & MA, MCom
13	THU	First Internal Exam for UG & MA, MCom, International Youth Day
14	FRI	Karkkida Vavu - Holiday
15	SAT	Independence Day - Holiday - Independence Day Celebrations: NSS
16	SUN	
17	MON	First Internal Exam for UG & MA, MCom
18	TUE	First Internal Exam for UG & MA, MCom
19	WED	First Internal Exam for UG & MA, MCom
20	THU	First Internal Exam for UG & MA, MCom ends
21	FRI	Onam Celebrations, Nature Club Exhibition; College closed for Onam Holidays
22	SAT	Holiday
23	SUN	Holiday
24	MON	Holiday
25	TUE	Holiday
26	WED	Holiday
27	THU	First Onam - Holiday
28	FRI	Thiruvonam - Holiday
29	SAT	Third Onam - Holiday
30	SUN	Holiday

Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 – 16)		
Date	Day	SEPTEMBER 2015
1	TUE	PTA Meeting, Publication of First internal Exam Results Concurrent Field Work for one month – III Semester MSW
2	WED	
3	THU	
4	FRI	Rural Camp I Semester MSW
5	SAT	Sreekrishna Jayanthi – Holiday, Teachers' Day
6	SUN	
7	MON	
8	TUE	World Literacy Day
9	WED	Teachers' Day Celebrations in the college
10	THU	Intercollegiate Dance & Music Fest
11	FRI	
12	SAT	Second Saturday – Holiday
13	SUN	Rural Camp Ends I Semester MSW
14	MON	
15	TUE	
16	WED	World Ozone Day
17	THU	Annual Retreat
18	FRI	Annual Retreat
19	SAT	
20	SUN	
21	MON	Sree Narayana Guru Samadhi Day – Holiday
22	TUE	Hindi Day Celebration, I Semester MCJ Viva Voce
23	WED	I Semester MCJ Viva Voce
24	THU	Bakrid - Holiday
25	FRI	South Indian Inter-collegiate Commerce Fest: COMET 3
26	SAT	South Indian Inter-collegiate Commerce Fest: COMET 3
27	SUN	
28	MON	First Internal Exams of III Semester MSW begin, Viva Voce for III & IV Semester MCJ
29	TUE	Authors' Day – MA English
30	WED	Staff Meeting, Viva Voce for III & IV Semester MCJ, Farewell to MCJ Semester IV

**Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 - 16)**

Date	Day	OCTOBER 2015
1	THU	National Voluntary Blood Donation Day/International Day for the Elderly
2	FRI	Gandhi Jayanthi - Holiday, International Day of Non-violence
3	SAT	
4	SUN	
5	MON	
6	TUE	
7	WED	
8	THU	
9	FRI	
10	SAT	Second Saturday - Holiday, National Tour III Semester MSW to Delhi
11	SUN	
12	MON	
13	TUE	
14	WED	Coffee Hour - MA English
15	THU	Classes end for Semester V
16	FRI	Campus Film Festival: DISC
17	SAT	Campus Film Festival: DISC
18	SUN	
19	MON	Meet-the-candidate Programme
20	TUE	College Union Elections
21	WED	Pooja Holidays Begin
22	THU	Mahanavami - Holiday
23	FRI	Vijayadashmi - Holiday
24	SAT	Muharram - Holiday
25	SUN	
26	MON	Internal Exams for Semesters V & I Begin
27	TUE	Feminism Paper Presentation - MA English
28	WED	National IT FEST - INSPIRO
29	THU	National IT FEST - INSPIRO
30	FRI	
31	SAT	Internal Exams for Semesters V & I End

**Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 ~ 16)**

Date	Day	NOVEMBER 2015
1	SUN	Semester III MSW Block Placement Begins (1 Month)
2	MON	II Internal Exams for MSW Semester I Begin
3	TUE	
4	WED	Classes end for Semester III
5	THU	
6	FRI	
7	SAT	
8	SUN	
9	MON	
10	TUE	Deepavali - Holiday
11	WED	Second Internal Exams for Semester III Begin
12	THU	V Semester UG University Exams Begin
13	FRI	Second Internal Exams for Semester III, V Semester UG University Exams
14	SAT	
15	SUN	
16	MON	Second Internal Exams for Semester III , V Semester UG University Exams
17	TUE	Second Internal Exams for Semester III , V Semester UG University Exams
18	WED	Second Internal Exams for Semester III , V Semester UG University Exams
19	THU	V Semester UG University Exams
20	FRI	
21	SAT	
22	SUN	
23	MON	Semester III University Examinations Begin
24	TUE	Street Play – MA English
25	WED	International Day against Violence against Women
26	THU	
27	FRI	Workshop on Research Methodology III Semester – MCom
28	SAT	
29	SUN	Authors' Day – MA English
30	MON	

**Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 – 16)**

Date	Day	DECEMBER 2015
1	TUE	World AIDS Day
2	WED	III Semester MA/MCom University Exams Begin
3	THU	
4	FRI	MCJ Semester I in Thiruvananthapuram for IFFK Till 11th
5	SAT	
6	SUN	
7	MON	UG Semester I University Examinations Begin
8	TUE	
9	WED	Coffee Hour: MA English, Outreach Programme for III Semester BA English
10	THU	IT Quiz: BCA
11	FRI	NET Coaching Begins
12	SAT	Second Saturday – Holiday
13	SUN	
14	MON	
15	TUE	
16	WED	
17	THU	College Union Inauguration
18	FRI	Christmas Celebrations & College closes for Christmas Holidays
19	SAT	Holiday
20	SUN	Holiday
21	MON	Holiday
22	TUE	Holiday
23	WED	
24	THU	Holiday
25	FRI	Christmas - Holiday
26	SAT	Holiday
27	SUN	Holiday
28	MON	College Re-opens after Christmas Holidays
29	TUE	Authors' Day – MA English
30	WED	
31	THU	



Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 - 16)		
Date	Day	JANUARY 2016
1	FRI	
2	SAT	
3	SUN	
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	Second Saturday – Holiday UG Tour
10	SUN	
11	MON	Play at Grass Valley Theatre: MA English
12	TUE	National Youth Day
13	WED	
14	THU	Arts Day
15	FRI	Arts Day
16	SAT	Sports Day
17	SUN	
18	MON	Release of Department Magazine: BA English
19	TUE	
20	WED	Coffee Hour: MA English
21	THU	
22	FRI	MSW National Seminar: Ressaisir, Industrial Visit: BCA
23	SAT	MSW National Seminar: Ressaisir, UG/PG Tour
24	SUN	National Girl Child Day of India
25	MON	
26	TUE	Republic Day- MATHS FEST: BSc Mathematics Dept.
27	WED	Internal Exams for II & IV Semesters MSW Begin
28	THU	
29	FRI	
30	SAT	
31	SUN	Feast of Don Bosco

# Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 – 16)

Date	Day	FEBRUARY 2016
1	MON	First Internal Exams for UG & PG, Block Placement for IV Semester MSW
2	TUE	First Internal Exams for UG & PG
3	WED	First Internal Exams for UG & PG
4	THU	First Internal Exams for UG & PG
5	FRI	First Internal Exams for UG & PG
6	SAT	Extension Programme: MA English
7	SUN	Holiday
8	MON	
9	TUE	
10	WED	Coffee Hour: MA English
11	THU	Easy Mathematics for High School Students: BSc Mathematics Dept. Career Guidance Programme for BA English Semester VI
12	FRI	
13	SAT	Seminar on Modern Trends in Stock Market: BCom Comp. & BCom Co-op
14	SUN	Holiday
15	MON	
16	TUE	
17	WED	
18	THU	
19	FRI	
20	SAT	UG/PG Tour, Rural Camp for BSW begins
21	SUN	
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	Seminar: BCA
27	SAT	UG/PG Tour
28	SUN	Rural Camp BSW Ends
29	MON	

Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 – 16)		
Date	Day	MARCH 2016
1	TUE	
2	WED	
3	THU	
4	FRI	
5	SAT	Extension Service: BSc Mathematics
6	SUN	
7	MON	
8	TUE	
9	WED	
10	THU	
11	FRI	
12	SAT	Second Saturday – Holiday
13	SUN	Coffee Hour: MA English
14	MON	Second Internal Exams for PG & UG Begin
15	TUE	Second Internal Exams for PG & UG
16	WED	Second Internal Exams for PG & UG
17	THU	Second Internal Exams for PG & UG
18	FRI	Second Internal Exams for PG & UG
19	SAT	
20	SUN	
21	MON	College Day Celebrations
22	TUE	Publication of Internal Exams Marks
23	WED	
24	THU	
25	FRI	Good Friday - Holiday
26	SAT	
27	SUN	Easter - Holiday
28	MON	
29	TUE	
30	WED	
31	THU	

**Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 – 16)**

Date	Day	APRIL 2016
1	FRI	
2	SAT	Holiday
3	SUN	Holiday
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	Holiday
10	SUN	Holiday
11	MON	
12	TUE	
13	WED	
14	THU	
15	FRI	
16	SAT	Holiday
17	SUN	Holiday
18	MON	
19	TUE	
20	WED	
21	THU	
22	FRI	
23	SAT	Holiday
24	SUN	Holiday
25	MON	II Internal Exams for II & IV Semester MSW
26	TUE	II Internal Exams for II & IV Semester MSW
27	WED	II Internal Exams for II & IV Semester MSW
28	THU	II Internal Exams for II & IV Semester MSW
29	FRI	
30	SAT	Holiday

Don Bosco Arts And Science College, Angadikadavu, Year Plan - (2015 - 16)		
Date	Day	MAY 2016
1	SUN	Block Placement for IV Semester MSW, Competency Course for II Semester MSW
2	MON	
3	TUE	
4	WED	
5	THU	
6	FRI	
7	SAT	Holiday
8	SUN	Holiday
9	MON	
10	TUE	
11	WED	
12	THU	
13	FRI	
14	SAT	Second Saturday - Holiday
15	SUN	Holiday
16	MON	
17	TUE	
18	WED	
19	THU	
20	FRI	
21	SAT	Holiday
22	SUN	Holiday
23	MON	
24	TUE	
25	WED	
26	THU	
27	FRI	
28	SAT	Holiday
29	SUN	Holiday
30	MON	
31	TUE	

# TELEPHONE & E-MAIL DIRECTORY

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61.	Rabina V	Asst. Professor	9496175375	rabinaaneesh@gmail.com	9446679214
NON-TEACHING					
1.	Babu Grigoriose	Ofc Superintendent	9495864601	babukoot@yahoo.com	0490 - 2426368
2.	Sony Thomas	I.Q.A.C. Secretary	9562065007	sonymanimala007@gmail.com	0490 - 2450069
3.	Joshi Varghese	Office Assistant	8086645327	joshiroyvj@gmail.com	0490 - 2421997
4.	Nisha Antony	Office Assistant	9744470140	nishaanteny@gmail.com	9605151130
5.	Lissy Mathew	Receptionist	9605635187	lissymathew1978@gmail.com	9544216547
6.	Jose Sebastian	Office Assistant	9745610955	joseot@rediffmail.com	0490 - 2426435
7.	Shijo Thomas	Librarian	9496424757	shijothomas123@gmail.com	9447555260
8.	Jeamy Jose	Assi. Librarian	9745202345	jeamysiby@gmail.com	9745202345
9.	Jijo John	Tech. Assistant	9947566740	jijjohn84@gmail.com	95620711519
10.	Lajeesh K.K.	Driver, Mike Operator	9645645008	lajeeshsametime@gmail.com	0490 - 2494532
11.	Sujatha	Sweeper	9656374643		9526768620
12.	Devayani	Sweeper	9497364881		9847929815

# IMPORTANT TELEPHONE NUMBERS

No.	Name of Institution	Phone Number
<b>HOSPITALS</b>		
<b>IRITTY</b>		
1.	Amala Hospital	0490 - 2491168
2.	PT Chacko	0490 - 2491467
3.	PT Chacko Maternity Hospital	0490 - 2491289
4.	Reena Nursing Home	0490 - 2491299
5.	Thulasi Malabar Hospital	0490 - 2491269
6.	Divine Hospital	0490 - 24916123/2493080
7.	Iritty Govt. Hospital	0490 - 2491280
<b>THALASSERY</b>		
1.	Co-Operative	0490 - 2341604
2.	Indira Gandhi Co-Operative	0490 - 2341195
3.	Josgiri Hospital	0490 - 2341130
4.	Telicherry Hospital	0490 - 2341944
5.	Thalassery Govt. Hospital	0490 - 2322150
<b>KANNUR</b>		
1.	AKG Hospital	0497 - 2705501
2.	Kannur HQ Hospital Causality	0497 - 2731234
3.	Pariyaram Medical College	0497 - 2800364
4.	Pappinesery Snake Bite Treatment	0497 - 2786555
5.	Asirvad Hospital	0497 - 2700070
6.	Koyli Hospital	0497 - 2704371
7.	Specialty Hospital	0497 - 2712770
8.	Dhanalakshmi Hospital	0497 - 2701878
9.	Dist.Edu.Officer, Kannur	0497 - 2700167
<b>UNIVERSITIES &amp; COLLEGES</b>		
1.	Kannur University	0497 - 2782351 - 55
2.	Calicut University	0494 - 2401144/2400291
3.	Kerala University	0471 - 2306422
4.	MG University	0481- 2731050 to 68
5.	Central University, Kasargode	0467- 223 2407
6.	Don Bosco College, Angadikadavu	0490 - 2426014/ 2426557
7.	MG College, Iritty	0490 - 2493666

8.	Brennen College, Thalassery	0490 - 2346027
9.	NSS College, Mattannur	0490 - 2471747
10.	Nirmalagiri College, Koothuparamba	0490 - 2361247
11.	Chinmaya College, Kannur	0497 - 2822923
12.	Vimal Jyothi College, Chemperry	0460 - 2212329
13.	Mary Matha College, Alakkode	0460 - 246666
<b>POLICE STATIONS</b>		
1.	Iritty	0490 - 2491221
2.	Iritty CI	0490 - 2492900
3.	Karikottakkary	0490 - 2454520
4.	Aaralam	0490 - 2454540
5.	Irikkur	0490 - 292100
6.	Peravoor	0490 - 2444453
7.	Ulikkal	0490 - 2228121
<b>BANKS</b>		
1.	Angadikadavu NMGB	0490 - 2426160
2.	Iritty NMGB	0490 - 2491469
3.	Anapanthi Co-Operative Bank	0490 - 2420410
4.	Iritty Canara Bank	0490 - 2491248
5.	SBT Iritty	0490 - 2491426
6.	PNB Iritty	0490 - 2491476
7.	Federal Bank Iritty	0490 - 2491985
8.	Federal Bank Vallithode	0490 - 2420421
<b>NEWSPAPERS</b>		
1.	Malayala Manorama, Kannur	0497 - 2704858
2.	Malayala Manorama, Iritty	9447048812
3.	Mathrubhumi, Kannur	0490 - 2701446
4.	Mathrubhumi, Iritty	0490 - 2492950
5.	Deepika, Kannur	0497 - 2746450
6.	Deepika, Iritty	9605034840
7.	The Hindu, Kannur	0497 - 2704845
8.	The New Indian Express, Kannur	0497 - 2703852
9.	Press Club, Kannur	0497 - 2700638

## BUS TIMINGS

IRITTY TO ANGADIKADAVU			ANGADIKADAVU TO IRIITY		
Bus Name	Via	Dep. Time	Bus name	Via	Dep. Time
KSRTC	Karikottakkary	05.00am	KSRTC	Edoor	06.00am
Holymariya	Edoor	05.15am	Rose	Edoor	06.05am
IPC	Edoor	7.15 am	Romeo	Vallithode	06.35am
Romeo	Vallithode	7.20 am	Rose	Vallithode	07.20am
St.Mary's	Edoor	07.30am	Marymatha	Edoor	07.40am
Solar	Vallithode	8.00 am	Romeo	Vallithode	08.15am
KSRTC	Vallithode	8.15 am	St.Mary's	Edoor	08.35am
Divine	Edoor	8.20am	Saptami	Vallithode	09.00am
Marymatha	Edoor	08.45am	Marymatha	Edoor	09.50am
Jyothirmayi	Edoor	09.15am	Jyothirmayi	Edoor	10.15am
Rose	Edoor	9.30am	Saptami	Vallithode	10.20am
Solar	Vallithode	9.35am	BC Sons	Vallithode	10.45am
B C Sons	Vallithode	10.00am	Rose	Edoor	10.50am
Bhagavathi	Edoor	10.30am	Bhagavathi	Edoor	11.20am
Sree Sabari	Vallithode	10.45 am	KSRTC	Edoor	12.15am
Vanamala	Vallithode	11.05am	Sree Sabari	Vallithode	11.40am
KSRTC	Edoor	11.15am	Vanamala	Vallithode	12.30pm
Rose	Vallithode	11.45am	Rose	Vallithode	12.55pm
Arun	Vallithode	12.00pm	Arun	Vallithode	01.35pm
Arjun	Edoor	12.45pm	Arjun	Edoor	01.45pm
KSRTC	Edoor	1.15pm	Ave Mariya	Vallithode	02.10pm
Divine	Vallithode	1.30 pm	KSRTC	Edoor	02.20pm
St.Mary's	Edoor	1.50pm	St. Mary's	Edoor	02.45pm
Marymatha	Edoor	2.40pm	Marymatha	Edoor	03.35pm
KSRTC	Edoor	3.00pm	Romeo	Vallithode	04.10pm
Romeo	Vallithode	3.15pm	KSRTC	Edoor	04.15pm
Divine	Vallithode	3.30pm	Divine	Vallithode	04.40pm
KSRTC	Karikottakari	3.45pm	KSRTC	Karikottakkary	05.00pm
B C Sons	Vallithode	4.05pm	B C Sons	Vallithode	05.05pm
Rose	Vallithode	5.40 pm	Holi Mariya	Karikottakari	05.15pm
Rose	Edoor	6.20pm	Keerthanam	Vallithode	05.30pm
Romeo	Vallithode	6.50pm	Romeo	Vallithode	06.10pm
IPC	Edoor	7.30pm			
Mary Matha	Edoor	8.25pm			

# TRAIN TIMINGS FROM KANNUR RAILWAY STATION

TOWARDS MANGALORE		
Train No	Train Name	Time
12431	Thiruvananthapuram-H.Nizamuddin Rajadhani Exp(Wed, Fri and Sat)	03.25
11098	Ernakulam-Pune Purna Exp (Tue)	04.30
16604	Thiruvananthapuram-Mangalore Maveli Exp	5.25
16685	Chennai-Mangalore Super Fast	06.15
16855	Puthucheri-Mangalore Weekly Exp (Friday)	06.40
22851	Sandragachi-Mangalore Exp (Saturday)	06.40
16629	Thiruvananthapuram-Mangalore Malabar Exp	06.55
56655	Kannur -Mangalore central passanger	7.20
16347	Thiruvananthapuram-Mangalore Exp	07.55
17606	Kacheguda-Mangalore Exp (Wed and Sat)	08.15
16857	Puthucheri-Mangalore Weekly Exp(Sun)	08.15
12601	Chennai-Mangalore Mail	09.45
22653	Thiruvananthapuram-Nizamuddin Weekly Exp	10.15
22149	Ernakulam-Pune(bi) Purna Exp (Tue and Fri)	10.20
22114	Kochuveli-Lokmanyathilak Exp (Mon and Tue)	10.20
22610	Coimbathe-Mangalore Exp	11.25
22633	Thiruvananthapuram-Nizamuddin Super Fast Exp.(Thursday)	00.10
22637	Chennai Central-Mangalore Central- West Coast Exp	01.20
12997	Ernakulam-Ajmer Marusagar Exp(Mon)	01.55
16312	Kochuveli-Bikaner Exp(Sun)	01.55
16334	Thiruvananthapuram-Veravel Exp	1.55
16336	Nagarcovil-Gandhidham Exp (Wed)	01.55
16338	Ernakulam-Okha Exp (Tuesday and Saturday)	01.55
19259	Kochuveli-Bhavenagar weekly Exp(Friday)	01.55
16606	Nagarcovil-Mangalore Ernadu Exp	14.15
16565	Yswanthapur-Mangalore Exp (Mon)	15.00
56323	Coimbatore-Mangalore Fast Passenger	15.30
56659	Kannur-Cheruvathoor Passenger	17.20
16650	Nagarcovil Jn-Mangalore - Parasuram Exp	17.40
12202	Kochuveli-Lokmanyathilak(T) Garibrath(Sun and Tue)	18.05
12217	Kochuveli-Chandigarh Kerala Sambarkakranthi Exp(Saturday)	18.05
12483	Kochuveli-Amruthsar Exp (Wed)	18.05
22659	Kochuveli-Deradun Weekly Exp(Friday)	18.05
19577	Tirunelveli-Happa Exp (Mon and Tue)	18.15

16859	Chennai Egmore-Mangalore Exp	18.40
10216	Ernakulam-Madgavu Exp (Mon)	18.55
12617	Ernakulam-H.Nizamudin- Mangla Lakshadeep Super Fast	19.15
19261	Kochuveli-Porbanthar Weekly Exp (Sun)	20.00
22630	Tirunelveli-Dadar Exp (Wed)	20.00
22476	Coimbatore-Bikaner Exp (Saturday)	20.00
16688	Jammu Tawi-Mangalore – Navyug Exp (Sun)	20.20
16346	Thiruvananthapuram-Lokmanyathilak (T)-Nethravathi Exp	20.45

TOWARDS KOZHIKODE		
Train No	Train Name	Time
22638	Mangalore-Chennai – West Coast Exp	00.35
22852	Mangalore-Sandragachi Weekly Exp(Sunday)	01.05
12618	Nizamudin-Ernakulam Mangala Lakshadeep Super Fast	03.05
22654	Nizamudin-Thiruvananthapuram Weekly Exp(Wed)	03.25
22656	Nizamudin-Thiruvananthapuram Weekly Exp (Sun)	03.25
12218	Chandigarh-Kochuveli Kerala Sambarkakranthi Exp (Friday)	04.20
12081	Kannur – Thiruvananthapuram-Jansatpithi Exp (Except Wed and Sun)	4.45
16308	Kannur-Ernakulam – Alapuzha Exp ( except Thu and Sat)	05.00
16314	Kannur-Ernakulam Exp (Thu and Sat)	05.00
10215	Madgave-Ernakulam Exp (Mon)	05.15
12484	Amruthasar-Kochuveli Exp(Tue)	05.15
19262	Porbanthar-Kochuveli Weekly Exp (Saturday)	05.15
22660	Dehradun-Kochuveli Exp (Wed)	05.15
56650	Kannur-Coimbatore Fast Passenger	5.45
16345	Lokmanyathilak(T)-Thiruvananthapuram-Nethravathi Exp	06.55
16649	Mangalore-Nagarcovil In-Parasuram Exp	07.15
56654	Mangalore-Kozhikode Passenger	08.05
19578	Happa-Thirunelveli Exp (Sun and Mon)	08.15
16860	Mangalore-Chennai Egmore Exp	09.15
16605	Mangalore-Nagarcovil – Eranadu Exp	09.35
12201	Lokmanyathilak(t)-Kochuveli – Garibrath(Tue and Sat)	10.15
22113	Lokmanyathilak-Kochuveli Super Fast Eexp (Wed and Sun)	10.15
56324	Mangalore-Coimbatore Fast Passenger	10.50
22150	Pune-Ernakulam Exp (Mon and Thu)	13.20
22609	Mangalore-Coimbatore Exp	13.45
22629	Dadar-Tirunelveli Exp (Sat)	14.15

16306	Kannur – Ernakulam Intercity Exp	14.35
56602	Kannur – Shourmuri Passanger	14.45
12602	Mangalore-Chennai Mail	15.40
16311	Bikaner-Kochuvelli Exp (Thursday)	15.55
19260	Bhavanagar-Kochuvelli Exp (Mon)	16.00
16333	Veraveli-Thiruvananthapuram Exp (Friday)	16.05
16335	Gandhidam-Nagarcovil Exp (Sat)	16.05
16337	Okha-Ernakulam Exp (Tue and Sun)	16.05
22634	Nizamudin-Thiruvananthapuram Super Fast Exp (Sun)	16.40
16348	Mangalore-Thiruvananthapuram Exp	17.00
56652	Kannur-Kozhikode passanger	17.20
16528	Kannur-Yaswanthpur Exp	18.05
16686	Mangalore-Chennai Superfast	18.30
16858	Mangalore-Puthuchery Exp (Via Tiruchirappalli) (Sun)	18.50
16687	Mangalore-Jammu Tawi – Nava Yug Exp (Mon)	18.50
16856	Mangalore-Puthuchery Exp (Via Setam) (Friday)	18.55
12432	Nizamudin-Thiruvananthapuram Rajdhani Exp (Mon,Wed and Thu)	19.55
16603	Mangalore-Thiruvananthapuram Maveli Exp	20.15
16630	Mangalore-Thiruvananthapuram Malabar Exp	21.10
22475	Bikaner-Coimbatore Exp (Friday)	21.25
12978	Ajmer-Ernakulam – Marusagar Exp (Saturday)	21.25
11097	Pune-Ernakulam – Poorna Exp (Sunday)	21.25
17605	Mangalore-Kachigude Exp (Wed and Saturday)	22.10
16566	Mangalore-Yaswanthapur Exp (Mon)	22.10



# **DON BOSCO UNIVERSITY & COLLEGES IN INDIA**

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## **UNIVERSITY**

1. Assam Don Bosco University, Guwahati

## **AUTONOMOUS COLLEGE**

1. Sacred Heart College, Tirupattur, Tamil Nadu

## **COLLEGES**

1. Don Bosco College, Sonada, West Bengal
2. Don Bosco College, Siliguri, West Bengal
3. Don Bosco College, Dimapur, Nagaland
4. Don Bosco College of Teacher Education, Dimapur, Nagaland
5. Don Bosco Institute, Jorhat, Assam
6. Don Bosco Institute of Management, Guwahati, Assam
7. Don Bosco College, Tura, Meghalaya
8. St. Antony's College, Shilling, Meghalaya
9. Don Bosco College of Teacher Education, Tura, Meghalaya
10. Don Bosco College, Itanagar, Arunachal Pradesh
11. Don Bosco College, Maram, Manipur
12. Don Bosco Academy, Nalgonda, Telangana
13. Don Bosco Degree College, Hyderabad, Telangana
14. Don Bosco College, Narsipatnam, Visakhapatnam, Andhra Pradesh
15. Don Bosco College, Angadikadavu, Kerala
16. Don Bosco Arts & Science College, Angadikadavu, Kerala
17. Don Bosco College, Mannuthy, Kerala
18. Don Bosco College, Sultan Bathery, Kerala
19. Don Bosco IMAGE, Vennala, Kochi, Kerala

20. Don Bosco College, Mampetta, Kerala
21. Don Bosco College, Kottiyam, Kerala
22. Don Bosco College of Education, Yadagiri, Karnataka
23. SIGA Polytechnic College, Chennai, Tamil Nadu
24. Don Bosco College of Education, Dharmapuri, Tamil Nadu
25. Don Bosco College of Education, Karaikal, Tamil Nadu
26. Don Bosco Polytechnic College, Thirukazhukundram, Tamil Nadu
27. St. Mary's College of Education, Katpadi, Vellore, Tamil Nadu
28. Don Bosco Polytechnic College, Chennai, Tamil Nadu
29. Don Bosco College of Art And Design, Chennai, Tamil Nadu
30. Don Bosco College, Yelagiri Hills, Tamil Nadu
31. Don Bosco College of Agriculture, Tamil Nadu
32. Don Bosco Polytechnic College, Thirukazhukundram, Tamil Nadu •
33. Pastor Lenssen Polytechnic College, Kuthenkuly, Tamil Nadu
34. Don Bosco Polytechnic College, Kazhiappanallur, Tamil Nadu
35. Don Bosco Arts & Science College, Keela Eral, Tamil Nadu
36. Don Bosco College, Panjim, Goa
37. Don Bosco College of Engineering, Fatorda, Goa
38. Don Bosco Institute of Technology, Kurla, Mumbai, Maharashtra
39. Don Bosco Institute of Management & Research, Kurla, Mumbai, Maharashtra

## NOTES

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## CLASS TIME TABLE

Day	09.50am - 10.45am	10.45am - 11.40am	11.55am - 12.50am	01.40pm - 02.35pm	02.35pm - 03.30pm	03.30pm - 04.30 pm
MON						
TUE						
WED						
THU						
FRI						
SAT						

LUNCH BREAK

# DON BOSCO ARTS & SCIENCE COLLEGE

(Affiliated to Kannur University)

## POSTGRADUATE COURSES

- MA - English Literature
- MCom - Finance
- MCJ - Master of Communication & Journalism
- MSW - Master of Social Work

## UNDERGRADUATE COURSES

- BA - English with Journalism & Film Studies
- BSc - Mathematics with Computer Science
- BCom - Computer Applications
- BCom - Co-operation
- BBA - Bachelor of Business Administration
- BCA - Bachelor of Computer Applications
- BSW - Bachelor of Social Work

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